



*CERV Civil Dialogue - Online info session*

**Call for proposals to support the application  
of the EU Charter of Fundamental Rights  
CERV-2026-CHAR-LITI**

4 June 2026

# Agenda – Part 1

09:30 – 09:45: **Opening remarks**, Srd KISEVIC, EACEA

09:45 – 10:00: **Main features of the call**, Juan GONZALEZ MELLIZO, DG JUST ; Giulia LARATO, EACEA

10:00 – 10:30: **Focus on the CHARTER priority and Q&A**, Urszula POTURNIAK, DG JUST

10:30 – 11:00: **Focus on the CIVIC priority and Q&A**, Elena HAIG, DG JUST

*11:00 – 11:15: Coffee Break*

11:15 – 11:30: **Eligibility and admissibility conditions**, Maïté VANWESEMAEL, EACEA

11:30 – 12:00: **The submission process**, Giulia LARATO, EACEA

12:00 – 12:30: **Q&A session**

*12:30 – 14:00: Lunch break*

# Agenda – Part 2

14:00 – 14:30: **How to prepare a good proposal**, Serena IANNIELLO, EACEA

14:30 – 14:45: **The evaluation process**, Joseph-Lynn MICALLEF, EACEA

14:45 – 15:15: **Q&A session**

15:15 – 15:30: **National Contact Points (NCPs) for the CERV Programme and their role in assisting applicants**, Nena BIBICA, CERV NCP Slovenia

15:30 – 15:45: **Closing remarks**, Giulia LARATO, EACEA



# Opening remarks

## The CERV Programme and the CHAR-LITI Call

KISEVIC Srd, Deputy Head of Unit, Citizens and EU Values Unit, EACEA



# CERV objectives, budget and structure

[Citizens, Equality, Rights and Values programme overview - European Commission](#)

To protect and promote rights and values as enshrined in the EU **Treaties and the EU Charter**

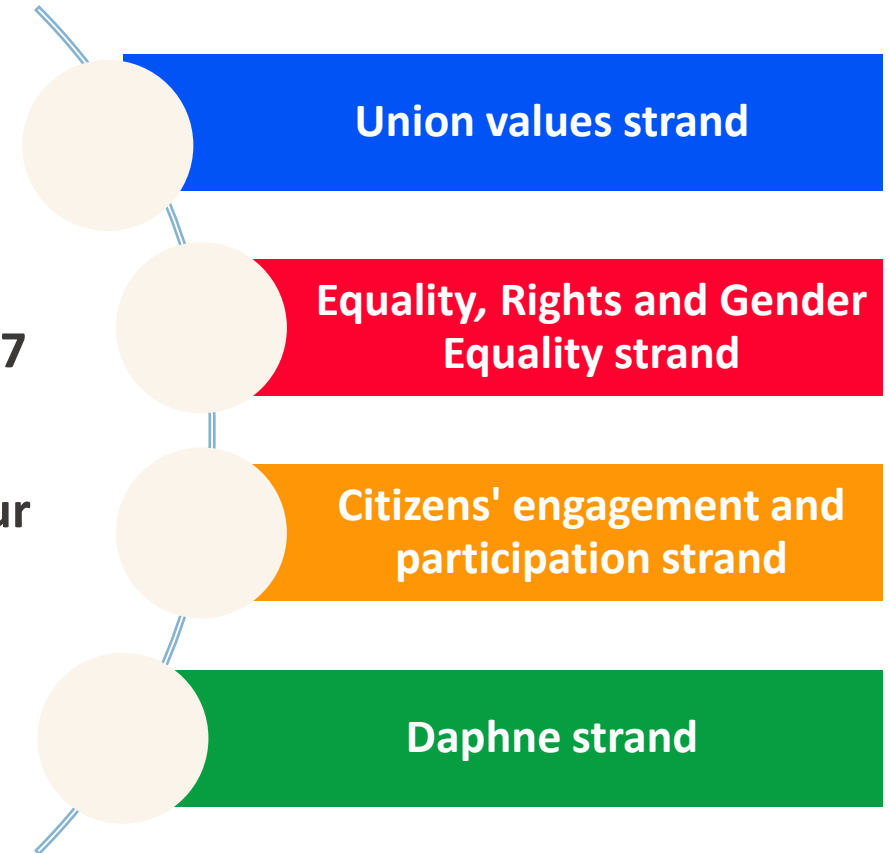
**Supporting civil society organisations** and other stakeholders active at local, regional, national and transnational level

Encouraging civic and democratic participation, in order to sustain and further develop open, rights-based, democratic, equal and inclusive societies based on the rule of law

**2021-2027**

**1 550**

**Million Eur**



# The Union values strand

- To protect and promote Union values.

In accordance with Article 2 of the Treaty on the European Union, ‘the Union is founded on the values of respect for **human dignity, freedom democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities.**

Those values are common to the Member States in a society in which **pluralism, non-discrimination, tolerance, justice, solidarity and equality between women and men prevail**’.

- Projects in this area will focus on **protecting, promoting and raising awareness** on rights

By providing financial support to civil society organisations active at local, regional and transnational level in promoting and cultivating these rights, thereby also **strengthening the protection and promotion of Union values and the respect for the rule of law** and contributing to the construction of a **more democratic Union, democratic dialogue, transparency and good governance.**

# CERV Work Programme 2026-2027

The CHAR-LITI CALL policy priorities

## 2026

1. Raising awareness of and building capacity for the EU Charter of Fundamental Rights.
2. Promoting an enabling civic space.

## 2027

3. Protecting Union values by combating hate speech and hate crime.
4. Supporting an enabling environment for the protection of whistleblowers.



# Main features of the Call

Juan GONZALEZ MELLIZO, DG JUST and Giulia LARATO, EACEA

# Background of the CHAR LITI call 2026



- Importance of the Charter as main point of **reference for the protection of fundamental rights in the EU**
- Commission commitment to support its use and awareness through the CERV programme
- Call objectives:
  - **1)** to build the capacity of civil society organisations and their awareness of the Charter and support them in carrying out activities to ensure that the Charter is upheld
  - **2)** to support the objectives of a thriving, safe and enabling civic space
- The call will contribute to the implementation of the 2020 Charter Strategy and 2025 EU Strategy for Civil Society (European Democracy Package)

# Two topics

1. Raising awareness of and building capacity for the EU Charter of Fundamental Rights (CERV-2026-CHAR-LITI-CHARTER)
2. Promoting an enabling civic space (CERV-2026-CHAR-LITI-CIVIC)

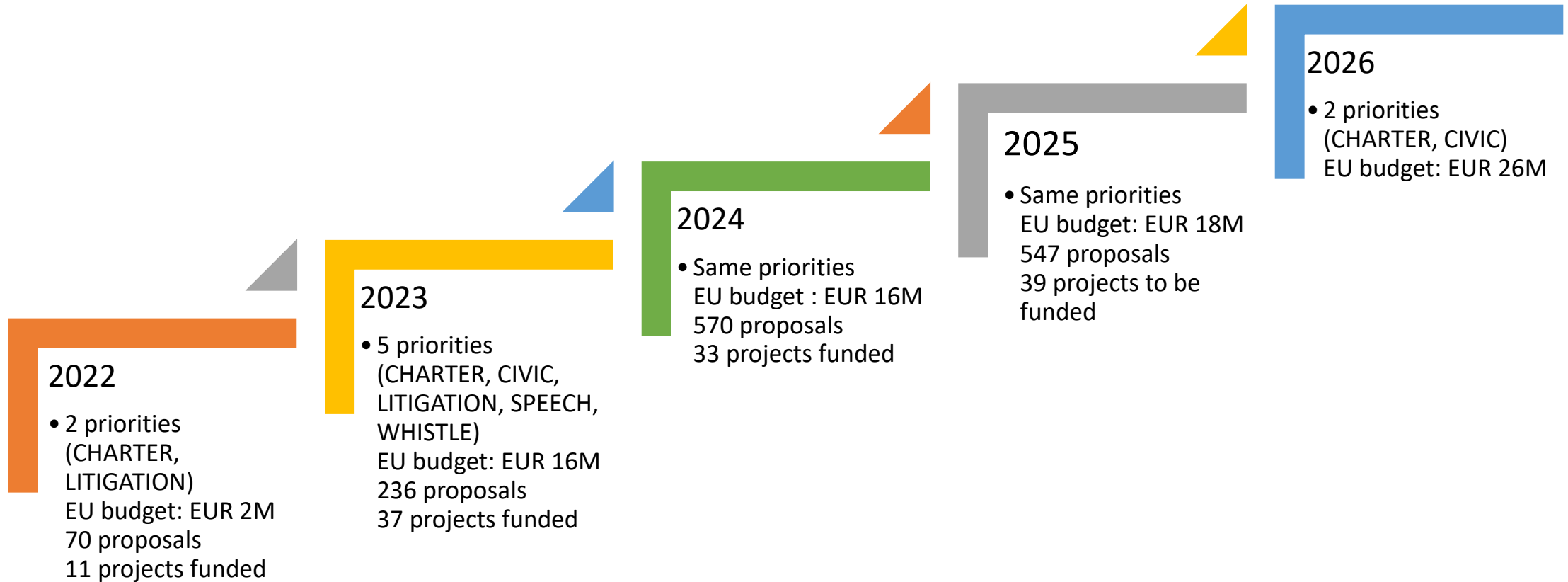
**Each application shall address only ONE topic**

## Budget per topic

CERV-2026-CHAR-LITI-CHARTER	EUR 9 500 000
CERV-2026-CHAR-LITI-CIVIC	EUR 16 500 000

\*We reserve the right not to award all available funds or to redistribute them between the call priorities, depending on the proposals received and the results of the evaluation.

# The Charter calls: a successful uptake



# Indicative timeline



# Novelties of the 2026 call

- Two topics (CHARTER, CIVIC)
- Capping rule (one application per coordinator)
- 45 page limitation for Part B (Description of the action)



# Priority 1: Capacity-building and awareness-raising on the EU Charter of Fundamental Rights

POTURNIAK Urszula, DG JUST

# Supporting the Charter's implementation through capacity-building and awareness-raising

- In its **Charter strategy**, the Commission acknowledges that **capacity-building is central** for helping civil society organisations and human rights defenders assist people **in using fundamental rights**.
- This strand seeks to fund projects which aim at **promoting a good understanding of the rights enshrined in the Charter** and of **the situations in which the Charter applies**:
  - According to its **Article 51**, the Charter is applicable to Member States only when they are implementing EU law. This differs from the usual applicability of national constitutional provisions and international human rights instruments.
  - Projects can focus on the scope of application of the Charter and/or on the contents of an individual Charter right and/or several fundamental rights.
  - **Projects addressing Article 45** may cover 'Freedom of movement and of residence', as grandfathered in the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community.
- Projects are intended to **raise the fundamental rights knowledge of relevant actors**. Building on the central role of civil society organisations and human rights defenders, projects **could involve national, regional and local authorities as partners** (co-applicants), with the aim of supporting **joint capacity building and awareness raising efforts**.

# Which are the expected results?

- **Capacity-building and awareness-raising activities to increase knowledge on and use of the Charter**, especially on its scope of application and the rights it contains;
- **Facilitating cooperation between civil society and other key partners** in enforcing the Charter, such as NHRIs, equality bodies, ombuds institutions and Member State authorities (at national, regional and local levels);
- **Mutual learning, exchange of good practices, development of working and learning methods, fundamental rights impact assessment guidelines**, and programmes that may be transferable to other countries;
- **Training and train-the-trainer activities**, including guidance and learning tools;
- Communication activities, including **dissemination of information and awareness-raising about fundamental rights and redress mechanisms**;
- **Analytical activities**, such as sex-disaggregated data collection and research, and the creation of tools or databases (e.g. thematic databases of fundamental rights jurisprudence).



# Priority 2: Promoting rights and values by empowering the civic space

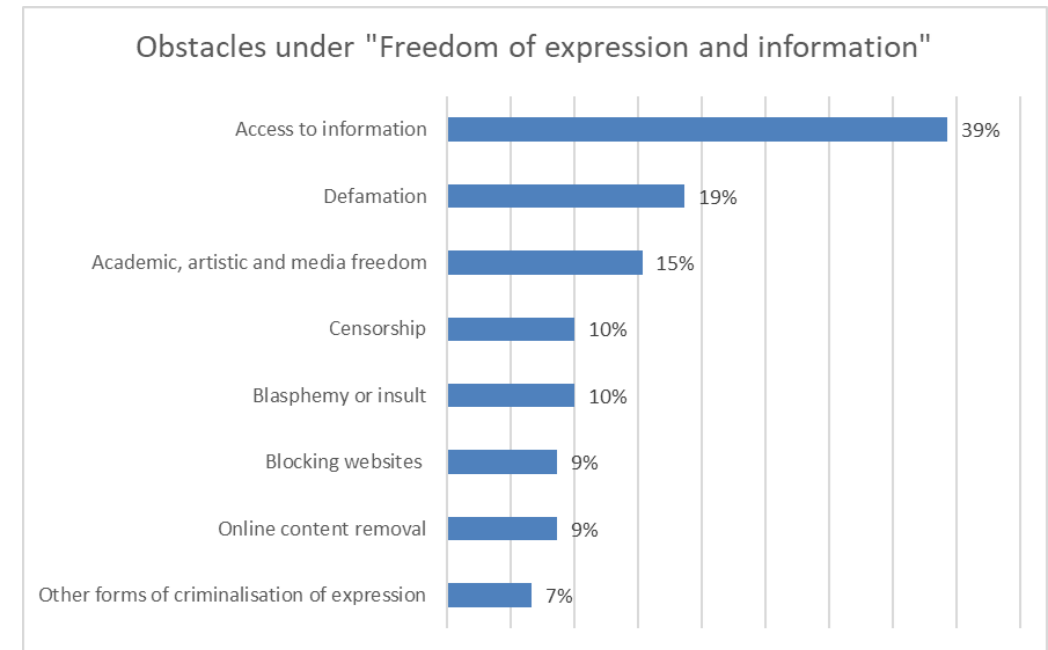
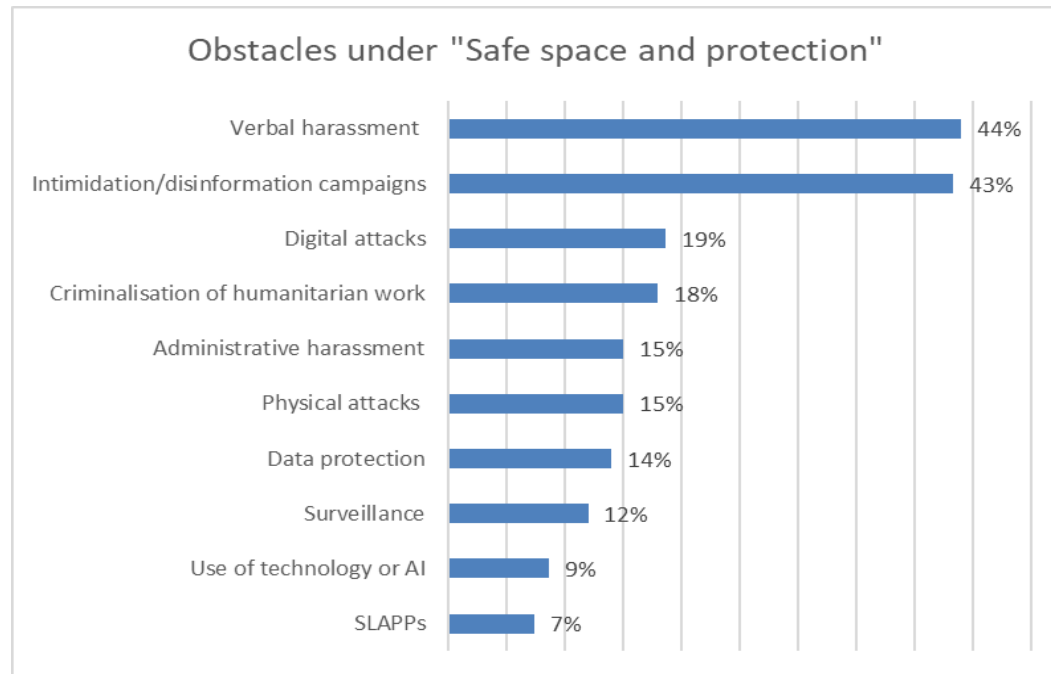
Elena HAIG, DG JUST

# Commission policy: safe, enabling and thriving civic space

- **EU Strategy for Civil Society adopted in November 2025, as part of its [Democracy Package](#)**
- **Recognising the crucial importance of** civil society organisations, and the diverse roles they play across our society and across several sectors, ranging from awareness-raising, education, providing support or services, policy monitoring and advocacy.
- They **strengthen social cohesion and preparedness**, enhance policymaking, and ensure that the voices of affected communities are heard.
- The engagement of such organisations is also a crucial **element in the system of democratic checks and balances** and the promotion and safeguarding of EU values.
- **Recognising the need** to enable them in their work, to foster meaningful engagement with CSOs, to ensure they are better **protected and supported** in their roles, and that their fundamental rights are not threatened and attacked.

# Commission policy: safe, enabling and thriving civic space

Civil society organisations and human rights defenders still report a **range of challenges, obstacles and restrictions** across Member States, which limit their ability to carry out their activities:



# Commission policy: safe, enabling and thriving civic space

- 2022 Annual Charter report, [A thriving civic space for upholding fundamental rights in the EU](#), 2020 [Strategy to strengthen the application of the Charter of Fundamental Rights in the EU](#), Annual [Rule of law reports](#), Pillar IV: check and balances – the framework for civil society, Fundamental Rights Agency (FRA) [work on civic space](#)
- In 2023, the Commission followed up on the Charter report in [a series of seminars](#) and a [final Conference](#). Participants to these events identified in the [final report](#)”
  - **several areas where actions** by both Member States and EU institutions, including the European Commission, **would be recommended**; and
  - **overarching principles** that are regarded as fundamental preconditions for an effective approach to promoting and protecting thriving civic space

# The EU Civil Society Strategy

The **2024-2029 Political Guidelines** state that the Commission will *“step up our engagement with civil society organisations that have expertise and an important role to play in defending specific societal issues and upholding human rights”* and that *“we must ensure civil society is better protected in its work”*

- *The Commission adopted the first-ever **EU Civil Society Strategy** in November 2025, to engage with, protect, support and empower civil society organisations, setting up a framework for action how to do so at EU and national level.*
- *See here the [press release](#), [factsheet](#) and full [text of the Strategy](#).*

# What does the Strategy cover, what are its objectives?

- With the EU Strategy for Civil Society, the Commission is **stepping up its engagement with civil society**, and **will further support and protect** civil society organisations in their work. The Strategy proposes **concrete actions at EU and national level**.
- The strategy covers **three key objectives**:
  - To strengthen **effective and meaningful engagement** with civil society as a partner in governance
  - To ensure an **open, safe and enabling civic space** by providing support and protection to civil society organisations
  - To support civil society organisations with **adequate, sustainable and transparent funding**

# How would the projects support the Commission work on civic space?

- 1. MONITORING:** creation of a systematic and comprehensive monitoring system **to regularly and consistently monitor the environment in which civil society organisations work in the national contexts**
  - Aligning with existing indicators, e.g. the Fundamental Rights Agency indicators about the shrinking civic space and of internal organisations' data
  - and in particular of breaches of CSOs and rights defenders' fundamental rights.
- 2. PROVIDING SUPPORT SERVICES:** to CSOs and their members under attack: legal, practical (medical, psychological, family, etc.) support.
  - could aim to provide an overview of existing protection mechanisms at national level or create platforms or tools to centralise information for relevant support services

# NEW – Strategic Litigation priority integrated in CIVIC

- As part of this priority, the call will also focus on building capacity of civil society actors on the **enforcement and strategic litigation of fundamental rights, including in response against Strategic Lawsuits against Public Participation (SLAPPs)**.
- Strategic litigators are key to fostering the promotion and protection of Charter rights, and proposals should aim to strengthening their capacity and specialised knowledge on the Charter and on how to develop a strategic approach to cases
- Proposals can, separately civic space-related proposals, cover activities which:
  - advance the enforcement of the Charter and build the capacity of CSOs to develop strategic approaches to cases, including on targeting SLAPPs in a strategic manner.
  - Support and provide assistance to victims of strategic litigation, in particular as provided by civil society organisations, NHRIs and equality bodies and Ombuds institutions

# Which are the expected results?

- **Increased awareness** based on sound evidence;
- **Cooperation and networks** among the actors protecting the civic space;
- **Dialogue and reporting** on the situation of the civic space, increased **public attention** to it, and the development of **positive narratives** on CSOs and HRDs;
- **Increased protection** of CSOs, their members and HRDs;
- **Increased reporting of attacks** and **targeted responses** to such attacks;
- **Increased resilience** of CSOs and HRDs against threats and attacks, including online.

# Strategic Litigation – expected results?

- Improved capacity and ability of CSOs, NHRIs, equality bodies, legal professionals, practitioners, ombuds institutions, and other human rights defenders to develop and implement litigation strategies, and strategic litigation approaches;
- Increased awareness of the use of clearly unfounded or abusive court proceedings against journalists and human rights defenders (strategic lawsuits against public participation or SLAPP).
- Support and provide assistance to victims of strategic litigation, in particular as provided by civil society organisations, NHRIs and equality bodies and Ombuds institutions



# Eligibility and admissibility criteria

Maité VANWESEMAEL, EACEA

# Who is eligible to apply?

- ✓ **Coordinator: non-profit private body (EU)**
- ✓ **Co-applicants:** non-profit or profit public or private bodies (EU)
- ✓ **Single applicant or consortium**
- ✓ Beneficiaries must be formally **established in an EU Member State** (including overseas countries and territories (OCTs) !

# Other eligibility conditions

- ✓ **Activities** must take place in any of the eligible countries !
- ✓ The EU grant applied for **cannot be lower than EUR 75 000**
- ✓ **The lead applicant (i.e. Coordinator) cannot submit more than one application under this call for proposals, across all topics/priorities.**
  - ✓ In case of multiple proposals submitted by the same lead applicant, all the proposals will be rejected and will not be evaluated further. (**capping rule**)
  - ✓ On the other hand, the same organisation may participate in multiple proposals as a co-applicant (i.e. "Partner").
- ✓ The project can be either national or transnational; the application may involve **one or more organisations** (lead applicant and co-applicants)

# Key information

- **Available budget** : EUR 26 000 000
- **Project duration**: between 12 and 24 months
- **Project budget**: min: **EUR 75 000 (eligibility criterion)** – max: no limit
  - **Co-financing**: the maximum funding rate is **90%**
  - **Budget-based mixed actual cost grant**
  - **Budget categories and cost eligibility rules** - see [Call document](#)



# The submission process

Giulia LARATO – EACEA

# EU Funding and Tenders Portal

## EU Funding & Tenders Portal

European Commission | EU Funding & Tenders Portal

Sign in EN

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents

Search...

Discover the funding & tenders opportunities

Find out how to participate by following [these key steps](#).

**Find calls for proposals**  
Explore the available EU funding opportunities by searching for calls for proposals within your topics of interest, find partners and submit a proposal.

**Find calls for tenders**  
Find business opportunities in the calls for tenders managed by EU institutions, bodies and agencies.

**View projects and results**  
Browse through EU funded projects and learn about the results. Invest in opportunities and get inspired by the highlights and success stories.

**Work as an expert**  
Proposals and projects need evaluations, monitoring and domain-specific knowledge advice from experts.

[Report fraud](#)

European Commission

# First step: register your organisation

Create your EU login account

Register your organisation

Create and submit your proposal

1

2

(Participant  
Identification  
Code-PIC)


3

The screenshot shows the top navigation bar of the European Commission EU Funding & Tenders Portal. The 'Funding' dropdown menu is open, and the 'Participant register' option is highlighted with a red circle. Other options in the menu include 'Calls for proposals', 'Partner search', 'EU programmes', and 'Funding updates'. The page also features a search bar, a 'Sign in' button, and a language selector set to 'EN'. Below the navigation bar, there are sections for 'Discover opportunities' and 'Horizon4Ukraine', along with search boxes for 'Find calls for proposals' and 'Find calls for tenders'.

# Participant Register

[Home](#) > [Funding](#) > Participant Register

## Participant Register

 The participant register is now multilingual! Select your preferred language from the top right corner of the Portal.

If you want to participate in a call for proposals or in a call for tenders with eSubmission, your organisation needs to be registered and have a 9-digit Participant Identification Code (PIC). Please quote your PIC in all correspondence with the Commission.

The register contains all participants of EU programmes.

### Is your organisation already registered? PIC search


Please check whether your organisation has already been registered. If so, no need to register it again.

 [Find a registered organisation](#)

### Register your organisation

To register your organisation or as a natural person, you need to login into the Portal or, if you are a new user, create your account.

Check what information you need to register in the Online Manual - and keep it to hand during the registration procedure. To start registration, click on the button below.

 [Register your organisation](#)

You can suspend the registration process at any time: the data entered can be saved as draft and you can continue your registration later. To return to your registration, please log in and get into My Organisation(s) in the My Area section. Incomplete, draft registrations are automatically deleted after one year.

Additionally, for actions where the SME status is an eligibility criterion (like, e.g. the EIC Accelerator) you must also carry out the SME self-assessment.

Should your project or tender be successfully evaluated, the registered data will be verified by the Central Validation Service team before the signature of the Grant Agreement or of the Framework Contract.

# How to register as Participant

Participant's Register

Need help?

1 Identification 2 Organisation Data 3 Legal Information 4 Authorised Users 5 Summary 6 Success

Identification

Legal name \* 240

Registration country \* 50

Registration number 50

VAT number \* 20 not applicable 500

Review the Form Next

Identification

(e.g. Legal name, VAT number)



Organisation data



Legal information



Authorised users

(e.g. Name, e-mail address of the self-registrant and the back-up)

Registration completed



Participant Identification Code (PIC) in a "declared" status

# Unable to access the Participant Register

Two scenarios:

## **Organisation with declared PIC**

- In case the self-registrant left the organisation and no one has access to a declared PIC, you need to create a new PIC and inform the Central Validation Service ([Messages - IT How To - Funding Tenders Opportunities](#))

## **Organisation with validated PIC**

- If the LEAR is not available anymore and there are no Account Administrators, a new LEAR needs to be appointed – [LEAR recovery procedure](#)

# Second step: selecting the CHAR-LITI 20226 Call and topic

The screenshot shows the EU Funding & Tenders Portal interface. The top navigation bar includes the European Commission logo, the text 'EU Funding & Tenders Portal', a 'Sign in' button, and a language selector set to 'EN'. Below the navigation bar is a search bar and a breadcrumb trail: 'Home > Funding > Calls for proposals'. The main heading is 'Calls for proposals', followed by a descriptive paragraph. A search filter is applied, showing 'CERV-2026-CHAR-LITI-CHARTER' and 'CERV-2026-CHAR-LITI-CIVIC' in a dropdown menu. The search results show 125 items found, with a filter for 'Citizens, Equality, Rights and Values Programme (CERV)'. Two results are visible, both marked as 'Open For Submission'. The first result is 'Raising awareness of and building capacity for the EU Charter of Fundamental Rights' (CERV-2026-CHAR-LITI-CHARTER) with an opening date of 20 May 2026 and a deadline of 15 September 2026. The second result is 'Promoting an enabling civic space' (CERV-2026-CHAR-LITI-CIVIC) with the same dates. A red box labeled '2 TOPICS' is drawn around the two results, with red arrows pointing to each. A red arrow also points to the search filter dropdown.

European Commission | EU Funding & Tenders Portal

Sign in EN

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents

Home > Funding > Calls for proposals

### Calls for proposals

Calls for proposals are funding opportunities issued by the European Union institutions, agencies and bodies. These are direct financial contributions, known as grants, that are awarded to third-party beneficiaries (e.g., mental organisations, and private companies) to engage in activities that serve EU policies.

**CERV-2026-CHAR-LITI-CHARTER**  
**CERV-2026-CHAR-LITI-CIVIC**

#### Filters

Quick search

CERV-2026-CHAR-LIT|

CERV-2026-CHAR-LITI

CERV-2026-CHAR-LITI-CHARTER

CERV-2026-CHAR-LITI-CIVIC

Call

Submission status

All filters

Clear all

#### GRANTS RECOMMENDED FOR YOU

Do you want to receive personalised recommendations? [Log in to your F&T profile to activate them](#), or [register an account](#)

125 item(s) found

Opening date

Programme: Citizens, Equality, Rights and Values Programme (CERV)

[Raising awareness of and building capacity for the EU Charter of Fundamental Rights](#)

CERV-2026-CHAR-LITI-CHARTER | Calls for proposals

Opening date: 20 May 2026 | Deadline date: 15 September 2026 | Single-stage

Open For Submission

Programme: Citizens, Equality, Rights and Values Programme (CERV) | Type of action: CERV Project Grants

[Promoting an enabling civic space](#)

CERV-2026-CHAR-LITI-CIVIC | Calls for proposals

Opening date: 20 May 2026 | Deadline date: 15 September 2026 | Single-stage

Open For Submission

Programme: Citizens, Equality, Rights and Values Programme (CERV) | Type of action: CERV Project Grants

**2 TOPICS**

# The page of the topic (CHARTER/CIVIC)

## Internal navigation

General information

Topic description

Topic updates

Conditions and documents

Budget overview

Partner search announcements

Start submission

Topic Q&As

Get support



## Topic conditions and documents

### Conditions

#### 1. Admissibility conditions: Proposal page limit and layout

Proposal page limit and layout are described in:

- Section 5 of the [Call document](#).
- Part B of the Application Form available in the Submission System.

#### 2. Eligible countries

Described in Section 6 of the [Call document](#).

#### 3. Other eligibility conditions

Described in Section 6 of the [Call document](#).

Read the **Call document** carefully before starting your application

When you are ready, click on **'Start submission'**

## Start submission

 [Need help?](#)

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

**Please select the type of your submission:**

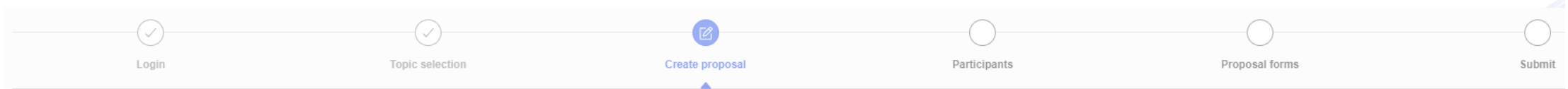
- CERV Project Grants [CERV-PJG], CERV Action Grant Budget-Based [CERV-AG]

Start submission

# Roles of organisations in a consortium

- ❑ **Core project participants:** **Coordinator** and **other beneficiaries** sign the Grant Agreement (GA) and Accession forms. They collectively contribute to a successful implementation of the project (i.e. implement their part of the action properly, comply with their own obligations, etc.). Charge costs to the grant.
- ❑ **Affiliated entities:** Entities with a legal or capital link to a beneficiary (which is neither limited to the action nor established for the sole purpose of its implementation). They implement parts of the action tasks and are allowed to charge costs directly to the grant (art. 8 GA).
- ❑ **Associated partners:** May implement action tasks, but in contrast to affiliated entities they do not need to have a capital or legal link to a beneficiary. Cost incurred by associated partners can NOT be declared as eligible cost (art. 9.1 GA).

# Starting the submission



## Create proposal

TEST MODE

**Deadline**  
15 September 2026 17:00:00 Brussels Local Time

110 days left until closure

**Call data**

Call: CERV-2026-CHAR-LITI  
Topic: CERV-2026-CHAR-LITI-CIVIC  
Type of action: CERV-PJG  
Type of MGA: CERV-AG

⚠️ Topic and type of action can only be changed by creating a new proposal.

**Download Part B templates**

[Download part B templates](#)

**Support & Helpdesk**

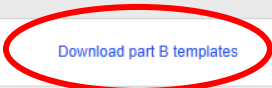
[Online Manual](#) [IT How To](#)  
[IT Helpdesk](#) [FAQ](#)

Service Desk:  
[EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu](mailto:EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu)

⚠️ Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because about confidentiality – we will not open the proposals before the deadline.  
You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

**Find your organisation**

**PIC**  **Short name**



Add the Coordinator first

# Starting the submission

## Your proposal

It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym \*

Enter value

20

! This field is required

Short Summary \*

Enter value

2000

! This field is required

# Adding other organisations (if any)

European Commission | Funding: Submission Service

Welcome [User Profile]

Progress: Login (✓) | Topic selection (✓) | Create proposal (✓) | **Participants** | Proposal forms | Submit

### Participants

**Deadline**  
15 September 2026 17:00:00 Brussels Local Time

**Call data**  
Call:  
Topic:  
Type of action:  
Type of MGA:  
Topic and type of action can only be changed by creating a new proposal.

**Proposal data**  
Acronym: Test  
Draft ID: [ ]

**Support & Helpdesk**  
Online Manual | IT How To  
IT Helpdesk | FAQ  
Service Desk: EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

In this step, the coordinator can manage and review the participants.  
Note: The changes will be applied only after you click the "Save Changes" button.

Number of participants: 1 [Reorder]

**Coordinator**

**Add Affiliated Entity +**

Change organisation | Contact organisation

**Contacts:** [Add contact +]

**Main contact**

**Add Partner +** | **Add Associated partner +**

SAVE | SAVE AND GO TO NEXT STEP | NEXT

**Add other Partners, Affiliated entities and Associated partners (if any)**

# Part A – General Info

☰ Menu

- ✓ General Info
- ✓ Declarations
- ✓ Participants
- ✓ Budget

<b>Proposal ID</b>	Call: CERV-2026-CHAR-LITI Call for proposals to support the application of the EU Charter o...	<b>Type of action: CERV-PJG</b> CERV Project Grants
<b>Proposal acronym</b>	Topic: CERV-2026-CHAR-LITI-CIVIC Promoting an enabling civic space	<b>Type of model grant agreement: CERV-AG</b> CERV Action Grant Budget-Based

### General information

**Acronym** ⓘ \*  
TES3 CIVIC

**Proposal title** \*  
TES3 CIVIC

**Language**

**Duration in months** \*  
20

**Free keywords**  
TES3 CIVIC

**Abstract** \*  
TES3 CIVIC

Has this proposal (or a very similar one) been submitted in the past 2 years in response to a call for proposals under any EU programme, including the current call? \*

Yes

No

× Discard changes   Save data   × Close

# Part A – Declarations

Menu

- General Info
- Declarations**
- Participants
- Budget

<b>Proposal ID</b>	<b>Call: CERV-2026-CHAR-LITI</b> Call for proposals to support the application of the EU Charter of Funda...	<b>Type of action: CERV-PJG</b> CERV Project Grants
<b>Proposal acronym</b>	<b>Topic: CERV-2026-CHAR-LITI-CIVIC</b> TES3 CIVIC Promoting an enabling civic space	<b>Type of model grant agreement: CERV-AG</b> CERV Action Grant Budget-Based

## Declarations

The coordinator is only responsible for the information relating to their own organisation. Each applicant remains responsible for the information declared for their organisation. If the proposal is retained for EU funding, they will all be required to sign a declaration of honour. False statements or incorrect information may lead to administrative sanctions under the EU Financial Regulation.

- We declare to have the explicit consent of all applicants on their participation and on the content of this proposal. \*
- We confirm that the information contained in this proposal is correct and complete and that none of the project activities have started before the proposal was submitted (unless explicitly authorised in the call conditions). \*
- We declare: to be fully compliant with the eligibility criteria set out in the call, not to be subject to any exclusion grounds under the EU Financial Regulation, and to have the financial and operational capacity to carry out the proposed project. \*
- We acknowledge that all communication will be made through the Funding & Tenders Portal electronic exchange system and that access and use of this system is subject to the Funding & Tenders Portal Terms and Conditions. \*
- We have read, understood and accepted the Funding & Tenders Portal Terms & Conditions and Privacy Statement that set out the conditions of use of the Portal and the scope, purposes, retention periods, etc. for the processing of personal data of all data subjects whose data we communicate for the purpose of the application, evaluation, award and subsequent management of our grant, prizes and contracts (including financial transactions and audits). \*

# Part A – Participants

Menu

- General Info
- Declarations
- Participants**
- Budget

**Proposal ID** Call: CERV-2026-CHAR-LITI Type of action: CERV-PJG  
SEP Call for proposals to support the application of the EU Charter of Funda... CERV Project Grants

**Proposal acronym** Topic: CERV-2026-CHAR-LITI-CHARTER Type of model grant agreement: CERV-AG  
TEST Raising awareness of and building capacity for the EU Charter of Funda... CERV Action Grant Budget-Based

### Participants

Search Text

Order	PIC	Short name	Role	Legal name	Country
1	95	Test	Coordinator	Test	Belgium
2	91	Test	Partner	Test	Belgium

Items per page: 5   
Showing 1–2 of 2

Most information are pre-filled from the first screens and read-only here. Please add here information related to the Department (if applicable)

# Part A – Budget

Menu

General Info

Declarations

Participants

Budget

Proposal ID	Call: CERV-2026-CHAR-LITI	Type of action: CERV-PJG
SEF	Call for proposals to support the application of the EU Charter of Fundamental Rig...	CERV Project Grants
Proposal acronym	Topic: CERV-2026-CHAR-LITI-CHARTER	Type of model grant agreement: CERV-AG
TEST	Raising awareness of and building capacity for the EU Charter of Fundamental Rig...	CERV Action Grant Budget-Based

How to fill in the budget

## Budget overview

Click to expand/collapse.

Order	PIC	Legal Name	Role	Country	Funding Rate	Estimated eligible costs (per budget category)					
						Direct costs					
						a. Personnel costs		b. Subcontracting costs	c. Purchase costs		
						A.1 Employees (or equivalent), A.2 Natural persons under direct contract, A.3 Seconded persons (a1) €	A.5 Volunteers (a5) €	Subcontracting (b) €	C.1 Travel and subsistence (c1) €	C.2 Equipment (c2) €	C.3 Other goods and service
1	9564	Bail Cor SC	Coordinator	BE	90 %	100,000	0	0	0	0	0
2	913	Tes Val	Beneficiary	BE	90 %	60,000	0	0	0	0	0
<b>TOTAL</b>						<b>160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Total requested contribution: \* 154,080 €

Total maximum contribution: 154,080 €



**The EU grant requested cannot be lower than EUR 75 000**

Discard changes

Save data

Close


# Part A

## Useful information to navigate the Forms of Part A:

- Errors and warnings will be listed at the end of the form.

**Error** fields will be highlighted in red, whereas **warnings** will be highlighted in yellow.

Pay attention to warnings in yellow, as they may point to eligibility issues.

- When filling the form, if you need a clarification about a section you can click on the question mark buttons  to see a text explaining about what to provide for that field/section.

# Application overview

**TEST MODE**

**Deadline**  
15 September 2026 17:00:00 Brussels Local Time  
118 days left until closure

**Call data**  
Call: CERV-2026-CHAR-LITI  
Topic: CERV-2026-CHAR-LITI-CIVIC  
Type of action: CERV-PJG  
Type of MGA: CERV-AG  
⚠️ Topic and type of action can only be changed by creating a new proposal.

**Proposal data**  
Acronym: TES  
Draft ID: SEP-;  
Final ID: :

**Download Part B templates**  
Download part B templates  
**Part B – Mandatory annex**

**Support & Helpdesk**  
Online Manual IT How To  
IT Helpdesk FAQ  
Service Desk:  
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu  
+32 2 29 92222

**Administrative forms (Part A)**  
**Part A** **Part C**  
Edit forms Edit Part C (KPI) View history Print preview

**Part B and Annexes**  
In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.  
Annual activity reports  
Child protection policy TEST1 CHARTER - OTHER ANNEX.pdf  
**Supporting documents** Part B of proposal TEST1 CHARTER.pdf  
CVs  
Letters of support  
List of previous projects

BACK TO PARTICIPANTS LIST VALIDATE SUBMIT  
**To check errors/warnings**

**Information:** In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal.  
Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure.  
Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.  
Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

# Part B

Max 45 pages!

Excess pages will be blanked out

Other requirements:

- ❖ minimum font size — Arial 9 points
- ❖ page size: A4
- ❖ margins (top, bottom, left and right): at least 15 mm (not including headers & footers)
- ❖ do not use hyperlinks to show information that is an essential part of your application.

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# Part C

Proposal ID	Call for Proposal	Topic	Type of Action
SEP	CERV-2026-CHAR-LITI	CERV-2026-CHAR-LITI-CHARTER	CERV-PJG

Please fill in the data for your project. At submission and grant preparation stage, the data will be on your planned indicators; at reporting stage it should be the real indicators achieved (since the project start). The KPI tool should be updated with the latest available data for each periodic report (the KPIs are mandatory part of the project reporting).

## Citizens, Equality, Rights and Values Programme (CERV)

### Type of project and thematic area

#### Type of project (main activity):

- Mutual learning and exchange of good practices
- Training
- ICT tools

● Please add at least one item.

- Awareness raising, information and dissemination
- Analytical activities

Select one main activity type for your project (even if there are several)

### Output, result and impact indicators

Persons reached

Number of persons reached:

Number of persons participating in mutual learning and exchange of good practices activities:

Male \*

Female \*

Non-binary \*

Fill in the target number of persons to be reached

Validation Summary

View PDF

Discard changes

Save data

Close



# How to retrieve your proposal

To access a saved draft proposal, click on the **Actions** button next to the proposal and select **Edit Draft**.

You can modify an already submitted proposal, but only until the deadline.

The screenshot shows the European Commission's proposal management interface. The top navigation bar includes Home, Funding, Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. A search bar and notification icons are on the right. The left sidebar contains navigation options: My profile, Content centre, My organisations, Formal notifications (50), PCM register, NCPM register, Grants centre, **Proposals** (highlighted), Projects, Procurement centre, Audits centre, Other projects, and Interventions. The main content area is titled 'Proposals' and shows a table with 40 results. The table columns are: PROGRAMME, CALL, TYPE OF ACTION, PROPOSAL ID, ACRONYM, STATUS, REMAINING TIME, CLOSURE DATE (Brussels time), and ACTIONS. The first two rows are 'Draft' status with a remaining time of 161. The third row is 'Submitted' with a closed status. The last two rows are 'Final' status with a closed status. The 'Actions' column for the first two rows shows 'Edit Draft' and 'Delete Proposal' buttons, which are highlighted with a red box and a red arrow.

PROGRAMME	CALL	TYPE OF ACTION	PROPOSAL ID	ACRONYM	STATUS	REMAINING TIME	CLOSURE DATE (Brussels time)	ACTIONS
					Draft	161	30/04/2025 17:00:00	Actions
					Draft	161	30/04/2025 17:00:00	Edit Draft Delete Proposal
					Submitted	Closed	31/07/2024 10:25:00	Actions
						Closed	31/10/2022 10:35:00	Actions
					Final	Closed	31/10/2022 10:35:00	Actions
						Closed	31/10/2022 10:35:00	Actions
					Final	Closed	19/10/2021 11:53:02	Actions

# Final checks before submitting

Please make sure your application is compliant with :

❖ **Eligibility criteria** (see section 6 Call document)

❖ **Admissibility criteria:**

- Proposals must be submitted **before the call deadline and electronically** via the Funding & Tenders Portal Electronic Submission System;
- Using the forms provided **inside** the Submission System;
- Proposals must be **complete** and contain all the requested information and all required annexes (Part A, Part B – 45 pages, Part C);
- The inclusion of the Supporting documents listed in Section 5 of the Call document is strongly encouraged.

# Final checks before submitting

- ❖ Make sure that the **organisations** included in Part A are the same as those listed in Part B and their role is explained clearly;
- ❖ The **budget amounts** in Part A match those indicated in the Resources tables per Work Package in Part B;
- ❖ Make sure **your proposal is complete** (e.g. all parts duly filled in, clearly presented, consistent information among the different sections) – missing sections may have a negative impact on the score.

# Reference documents

- [CERV Regulation](#)
- [Work Programme 2026-2027](#)
- [Annotated Grant Agreement](#)

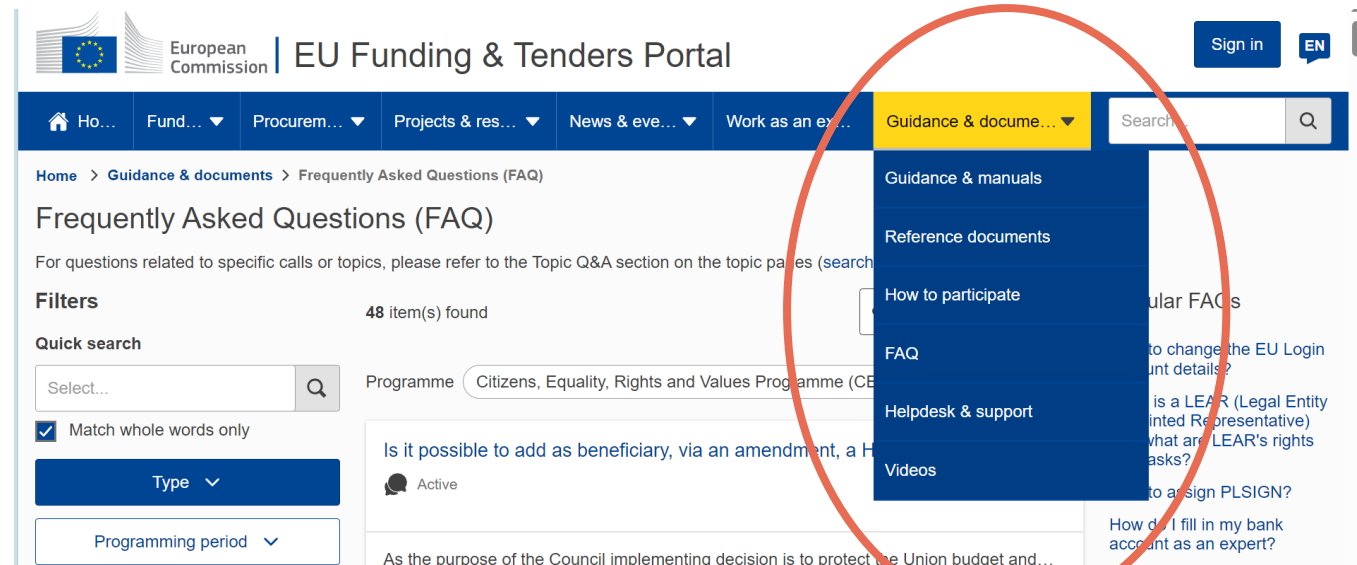
## [Available in this page:](#)

- Standard application form (in pdf)
- Model grant agreement and contract
- Reporting templates

The screenshot displays the 'EU Funding & Tenders Portal' website. The top navigation bar includes 'Home', 'Funding', 'Procurement', 'Projects & results', 'News & events', 'Work as an expert', and 'Guidance & documents'. The 'Guidance & documents' menu is open, showing options like 'Guidance & manuals', 'Reference documents', 'How to participate', 'FAQ', 'Helpdesk & support', and 'Videos'. The 'Reference documents' option is highlighted with a red box. Below the navigation, the breadcrumb trail reads 'Home > Guidance & documents > Reference documents'. The main heading is 'Reference documents'. Under the 'Filters' section, two filters are highlighted with red boxes: '2021 - 2027' and 'Citizens, Equality, Rights and V...'. The 'Grants' section contains text about reference documents for programmes managed by the Commission. The 'Procurement' section mentions tendering opportunities. A search bar with the placeholder 'Filter...' is visible. A yellow box highlights a list of document categories: 'Legislation', 'Work programme & call documents', 'Grant agreements and contracts', 'Simplified cost decisions', 'Guidance', 'Templates & forms', 'Experts lists', and 'Funding & Tenders Portal'.

# User support

- [Helpdesk & support on the F&T](#)
- [Online manual](#)
- [National Contact Points](#)
- [EACEA-CERV@ec.europa.eu](mailto:EACEA-CERV@ec.europa.eu) → please put **“CHAR-LITI”** in the subject of your email



The screenshot displays the EU Funding & Tenders Portal website. The top navigation bar includes the European Commission logo and the text 'EU Funding & Tenders Portal'. A search bar is located in the top right corner. The main navigation menu is visible, with the 'Guidance & documents' dropdown menu highlighted in yellow. This dropdown menu is circled in red and contains the following items: 'Guidance & manuals', 'Reference documents', 'How to participate', 'FAQ', 'Helpdesk & support', and 'Videos'. The page content below the navigation bar shows the 'Frequently Asked Questions (FAQ)' section, with a search bar and filters. The text '48 item(s) found' is visible. The page also features a 'Quick search' section with a search bar and a 'Match whole words only' checkbox. The bottom of the page contains a footer with the text 'As the purpose of the Council implementing decision is to protect the Union budget and...'



# Q&A session



# How to prepare a good proposal

## *Financial aspects*

Serena IANNIELLO – EACEA

# Budget Categories

- A. Personnel Costs
- B. Subcontracting Costs
- C. Purchase Costs
- D. Other Costs Categories
- E. Indirect Costs

# A. Personnel Costs

- A.1 Employees
- A.2 Natural persons under direct contract
- A.3 Seconded persons
- A.4 SME Owners and natural person beneficiaries
- A.5 Volunteers

A.2 and A.3 Costs for natural persons working under a direct contract other than an employment contract and, costs for seconded persons by a third party against payment are eligible as personnel costs if:

(a) they work under conditions similar to those of an employee

and

(b) the result of the work belongs to the beneficiary (unless agreed otherwise).

## A.4 The work of SME owners and natural person beneficiaries may be declared as personnel costs

This budget category covers the costs of two types of persons:

- Persons who are directly owners or co-owners (regardless of their percentage of ownership) of the beneficiary, if the beneficiary is an SME and the person is not an employee of the beneficiary.
- Beneficiaries who are natural persons; i.e. who signed the Grant Agreement on her/his own name as individuals, not on behalf of another legal person (e.g. a company).

A.5 The work of volunteers for the action (i.e. persons who freely work for an organisation, on a non-compulsory basis and without being paid)

The total costs declared under this category:

- may not exceed the maximum amount for volunteers for the action (which corresponds to 50% of the total (ineligible and eligible) project costs and contributions estimated in the proposal)
- may not exceed the maximum amount for volunteers for each beneficiary set out in Annex 2a
- may not make the maximum EU contribution to costs higher than the total eligible costs without volunteers.

## Volunteers (Decision C(2019)2646<sup>2</sup>)

Type: unit costs

Units: days spent working on the action

Amount per unit (daily rate):

[unit-cost-decision-volunteers\\_en.pdf](#)

Country	Daily rate in €
Denmark, Ireland, Luxembourg, Netherlands, Austria, Sweden, Liechtenstein, Norway	157
Belgium, Germany, France, Italy, Finland, United Kingdom, Iceland	131
Czech Republic, Greece, Spain, Cyprus, Malta, Portugal, Slovenia	78
Bulgaria, Estonia, Croatia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia	47
Australia, Canada, Hong King, Israel, Japan, Kuwait, Macao, New Zealand, Qatar, United Arab Emirates, United States of America, Switzerland.	92
Albania, Angola, Antigua and Barbuda, Argentina, Barbados, Bosnia and Herzegovina, Brazil, Chile, Colombia, Comoros, Cook Islands, Dominica, Gabon, Grenada, Ivory Coast, Former Yugoslav Republic of Macedonia, Kosovo, Lebanon, Libya, Mexico, Montenegro, Nigeria, Peru, Saint Kitts And Nevis, Saint Lucia, Saint Vincent And the Grenadines, Sao Tome and Principe, Serbia, Seychelles, Thailand, Türkiye, Ukraine, Uruguay, Venezuela, Zambia, Zimbabwe	45
Afghanistan, Azerbaijan, Bahamas, Bolivia, Burkina Faso, Cameroon, China, Congo, Costa Rica, Djibouti, Dominican Republic, Ecuador, El Salvador, Georgia, Guatemala, Guinea-Bissau, Haiti, Iran, Iraq, Jamaica, Jordan, Kazakhstan, Kenya, Micronesia, Morocco, Mozambique, Namibia, Palestine,	32
Panama, Papua New Guinea, Paraguay, Senegal, South Africa, Surinam, Swaziland, Russia, Trinidad and Tobago, Vanuatu	
Algeria, Armenia, Bangladesh, Belarus, Belize, Benin, Bhutan, Botswana, Myanmar, Burundi, Cambodia, Cape Verde, Central African Republic, Chad, Congo – Democratic Republic of the-, Cuba, Korea (DPR), Egypt, Eritrea, Ethiopia, Equatorial Guinea, Fiji Island, Gambia, Ghana, Guinea, Guyana, Honduras, India, Indonesia, Kiribati, Kyrgyzstan, Laos, Lesotho, Liberia, Madagascar, Malawi, Malaysia, Maldives, Mali, Marshall Islands, Mauritania, Mauritius, Moldova, Mongolia, Nauru, Nepal, Nicaragua, Niger, Niue, Pakistan, Palau, Philippines, Rwanda, Samoa, Sierra Leone, Solomon, Somalia, South Sudan, Sri Lanka, Sudan, Syria, Tajikistan, Tanzania, Timor-Leste – Democratic Republic of, Togo, Tonga, Tunisia, Turkmenistan, Tuvalu, Uganda, Uzbekistan, Vietnam, Yemen	17

## B. Subcontracting Costs

- Subcontracting concerns the implementation of ‘action tasks’, i.e. parts of the project tasks that have been outsourced
- Coordination tasks **cannot be subcontracted**
- Rules to apply for the award of contracts:
  - best value for money (or if appropriate the lowest price)
  - ensure they are no conflict of interests between your organisation and the company providing you the service

Subcontracting (Article 6.2.B) ≠ Implementation contracts (Article 6.2.C)

# Can we hire contractors from outside of the EU?

## Article 6 - Eligible and ineligible costs

To be eligible all costs must meet the eligibility conditions set out in Article 6, and in particular they must comply with the applicable national law on taxes, labour and social security (..).

## Article 11 — Proper implementation of the action

The beneficiaries must implement the action (...) in compliance with the provisions of **the Agreement**, the **call conditions** and all legal obligations under applicable EU, international and national law.



Proposals must relate to activities taking place in the eligible countries (EU member States and OCTs).

# C. Purchase costs

## C.1 Travel & Subsistence:

Travel

Accommodation

Subsistence

## C.2 Equipment

## C.3 Other goods, works and services



## C.1 Travel and subsistence costs:

This budget category covers travels needed for the action, broken down in the following subcategories:

- Travel
- Accommodation
- Subsistence

[Commission Decision of 12 January 2021](#) (amended on 31 July 2024)

for land travel within EU countries (50 – 399 km for all countries and 400 – 600 km where relevant) \*:

Country	Unit costs in € 50 – 399 km	Unit costs in € 400 – 600 km	Country	Unit costs in € 50 – 399 km	Unit costs in € 400 – 600 km	Country	Unit costs in € 50 – 399 km	Unit costs in € 400 – 600 km
AT	65		FI	38	96	PL	21	52
BE	58		FR	72	180	PT	44	
BG	13		HR	39		RO	18	
CZ	28		HU	29		SE	56	141
DE	64	157	IE	41		SI	35	
DK	83		IT	52	129	SK	22	
EE	20		LT	29				
EL	39		LV	17				
ES	53	133	NL	61				

for land travel between EU countries (50 – 399 km for all countries/400 – 600 km where relevant)\*:

MS	AT	BE	BG	CZ	DE	DK	EE	EL	ES	FI	FR	HR	HU	IT	LT	LU	LV	NL	PL	PT	RO	SE	SI	SK
AT				72	104/ 260						93	84	85	80/ 200					85		85		68	72
BE					136/ 340						136/ 340					76		136						
BG							54					81	59								38			
CZ	72				64/ 160						93	81	76						48/ 120		43		54	44
DE	104/ 260	136/ 340		64/ 160		108/ 270					136/ 340	95		108/ 270		136/ 340		100/ 250	96/ 240				95	
DK					108/ 270													111				96/ 240		
EE															50		44							
EL			54																					
ES											136/ 340									64/ 160				
FI																						96/ 240		
FR	93	136/ 340		93	136/ 340				136/ 340					136/ 340		132/ 330		132/ 330						
HR	84		81	81	95								68	68/ 170							68		54	
HU	85		59	76								68		73					59		52		52	56
IT	80/ 200				108/ 270						136/ 340	68/ 170	73										56/ 140	
LT							50										56		45					
LU		76			136/ 340						132/ 330							108						
LV							44								56				45					
NL		136			100/ 250	111					132/ 330					108								
PL	85			48/ 120	96/ 240								59		45		45				45			52/ 130
PT									64/ 160															
RO	85		38	43								68	52						45					47
SE						96/ 240				96/ 240														
SI	68			54	95							54	52	56/ 140										54
SK	72			44									56						52/ 130		47		54	

for land travel between EU countries and certain third countries (50 – 399 km for all countries and 400 – 600 km where relevant)\*:

Connection	Unit costs in € 50–399 km	Unit costs in € 400–600 km	Connection	Unit costs in € 50–399 km	Unit costs in € 400–600 km	Connection	Unit costs in € 50– 399 km	Unit costs in € 400–600 km
Austria – Liechtenstein	111		Finland – Norway	102	166	Ireland – United Kingdom	50	
Austria - Switzerland	111		Finland – Russia	102	166	Italy – Switzerland	86	216
Bulgaria – North Macedonia	43		France – Switzerland	115	166	Poland – Ukraine	62	155
Bulgaria – Serbia	43		Germany – Switzerland	66	166	Romania – Moldova	87	
Bulgaria - Türkiye	43		Greece – Albania	40		Romania – Serbia	87	
Croatia – Bosnia and Herzegovina	57		Greece – North Macedonia	40		Romania – Ukraine	87	
Croatia – Montenegro	57		Greece - Türkiye	40		Spain – Morocco	52	130
Croatia – Serbia	57		Hungary – Serbia	38		Sweden – Norway	90	226
Belgium/France/Germany/Netherlands – United Kingdom	159	398	Hungary – Ukraine	38		Slovakia – Ukraine	21	

*for air travel or combined air/land travel of 400 km or more:*

Distance Band	Unit costs in €	Distance Band	Unit costs in €	Distance Band	Unit costs in €
400-600	340	2501-3500	541	6001-7500	1 021
601-1600	365	3501-4500	743	7501-10000	1 250
1601-2500	429	4501-6000	857	10001-Max	1 595

All distances to be measured using the rail calculator or flight calculator

[Calculate unit costs for eligible travel costs - European Commission](#)

## Accommodation

Type: unit costs

Units: nights spent on travel for the action

Amount per unit:

Country	Accommodation - € per night	Country	Accommodation - € per night	Country	Accommodation - € per night
Afghanistan	75	Greece	134	Oman	135
Albania	160	Grenada	140	Pakistan	130
Algeria	157	Guadeloupe	115	Palau	135
American Samoa	135	Guam	135	Panama	160
Andorra	126,57	Guatemala	125	Papua New Guinea	135
Angola	175	Guinea-Bissau	90	Paraguay	140
Anguilla	140	Guyana	160	Peru	135
Antigua and Barbuda	140	Haiti	125	Philippines	135
Argentina	210	Honduras	125	Poland	126
Armenia	210	Hong-Kong	205	Portugal	121
Aruba	185	Hungary	135	Puerto Rico	140
Australia	135	Iceland	190	Qatar	135
Austria	158	India	195	Republic of Guinea	135
Azerbaijan	200	Indonesia	145	Réunion	90
Bahamas	115	Indonesia -East Timor	110	Romania	109
Bahrain	195	Iran	145	Russia	275
Bangladesh	140	Iraq	85	Rwanda	160
Barbados	140	Ireland	191	Saint Kitts and Nevis	185
Belarus	135	Israel	210	Saint Lucia	140
Belgium	171	Italy	178	Saint Vincent and the Grenadines	190
Belize	135	Ivory Coast	130	Samoa	135
Benin	100	Jamaica	170	San Marino	114,33
Bermuda	140	Japan	275	São Tomé and Príncipe	95
Bhutan	130	Jordan	140	Saudi Arabia	195

Country	Accommodation - € per night	Country	Accommodation - € per night	Country	Accommodation - € per night
Bolivia	100	Kazakhstan	175	Senegal	135
Bonaire	185	Kenya	165	Serbia	140
Bosnia and Herzegovina	135	Kiribati	145	Seychelles	140
Botswana	135	Korea, North	180	Sierra Leone	135
Brazil	180	Korea, South	200	Singapore	150
British Virgin Islands	75	Kuwait	195	Slovak Republic	120
Brunei	165	Kyrgyzstan	180	Slovenia	140
Bulgaria	121	Laos	145	Solomon Islands	120
Burkina Faso	90	Latvia	128	Somalia	125
Burundi	115	Lebanon	190	South Africa	145
Cambodia	115	Lesotho	100	Spain	154
Cameroon	105	Liberia	150	Sri Lanka	105
Canada	165	Libya	175	Sudan	215
Cape Verde	75	Liechtenstein	135	Suriname	125
Cayman Islands	135	Lithuania	114	Swaziland	90
Chad	145	Luxembourg	178	Sweden	198
Chile	175	Macao	95	Switzerland	178
China	155	Madagascar	105	Syria	145
Colombia	120	Malawi	165	Taiwan	200
Comoros	85	Malaysia	200	Tajikistan	110
Congo Democratic Republic of	140	Maldives	135	Tanzania	200
Congo Republic of	115	Mali	95	Thailand	145
Cooks Island	135	Malta	166	Togo	95
Costa Rica	140	Marshall	135	Tonga	105

Country	Accommodation - € per night	Country	Accommodation - € per night	Country	Accommodation - € per night
Croatia	132	Mauritania	75	Trinidad and Tobago	115
Cuba	150	Mauritius	140	Tunisia	99
Cyprus	145	Mayotte	110	Turkey	165
Czechia	149	Mexico	185	Turkmenistan	150
Denmark	208	Micronesia	135	Turks and Caicos Islands	135
Djibouti	170	Moldova	170	Tuvalu	135
Dominica	140	Monaco	97,27	Uganda	180
Dominican Republic	170	Mongolia	90	Ukraine	190
East Timor	110	Montenegro	140	United Arab Emirates	195
Ecuador	140	Montserrat	140	United Kingdom	209
Egypt	152	Morocco	130	United States of America (except N.Y)	200
El Salvador	125	Mozambique	140	United States of America (New York)	275
Equatorial Guinea	85	Myanmar	75	Uruguay	160
Eritrea	80	Namibia	85	US Virgin Islands	140
Estonia	118	Nauru	135	Uzbekistan	155
Ethiopia	145	Nepal	135	Vanuatu	110
Fiji	120	Netherlands	190	Vatican City	114,33
Finland	170	---	---	Venezuela	125
France	212	New Caledonia	180	Vietnam	205
French Guyana	140	New Zealand	125	Wallis and Futuna Islands	135
French Polynesia	135	Nicaragua	135	Yemen	165
Gabon	115	Niger	75	Zambia	135

Country	Accommodation - € per night	Country	Accommodation - € per night	Country	Accommodation - € per night
Gambia	120	Nigeria	185	Zimbabwe	115
Georgia	215	Northern Marianas	135	<u>Other Countries</u>	<u>145</u>
Germany	154	North Macedonia	160		
Ghana	140	Norway	145		

## Subsistence

Type: unit costs

Units: days spent on travel for the action

Amount per unit (daily rate):

Country	Subsistence daily rate in €	Country	Subsistence daily rate in €	Country	Subsistence daily rate in €
Afghanistan	50	Greece	108	Oman	70
Albania	50	Grenada	75	Pakistan	50
Algeria	85	Guadeloupe	65	Palau	50
American Samoa	70	Guam	60	Panama	50
Andorra	68,89	Guatemala	50	Papua New Guinea	55
Angola	105	Guinea-Bissau	50	Paraguay	50
Anguilla	75	Guyana	50	Peru	75
Antigua and Barbuda	85	Haiti	65	Philippines	60
Argentina	75	Honduras	50	Poland	95
Armenia	70	Hong-Kong	60	Portugal	95
Aruba	80	Hungary	93	Puerto Rico	65
Australia	75	Iceland	85	Qatar	65
Austria	131	India	50	Republic of Guinea	50
Azerbaijan	70	Indonesia	50	Réunion	60
Bahamas	75	Indonesia -East Timor	50	Romania	88
Bahrain	80	Iran	55	Russia	90
Bangladesh	50	Iraq	60	Rwanda	65
Barbados	75	Ireland	144	Saint Kitts and Nevis	85
Belarus	90	Israel	105	Saint Lucia	75
Belgium	132	Italy	116	Saint Vincent and the Grenadines	75
Belize	50	Ivory Coast	60	Samoa	50
Benin	50	Jamaica	60	San Marino	60,34
Bermuda	70	Japan	130	São Tomé and Príncipe	60
Bhutan	50	Jordan	60	Saudi Arabia	85
Bolivia	50	Kazakhstan	70	Senegal	65
Bonaire	90	Kenya	60	Serbia	80
Bosnia and Herzegovina	65	Kiribati	60	Seychelles	85
Botswana	50	Korea, North	50	Sierra Leone	55

Country	Subsistence daily rate in €	Country	Subsistence daily rate in €	Country	Subsistence daily rate in €
Brazil	65	Korea, South	100	Singapore	75
British Virgin Islands	75	Kuwait	85	Slovak Republic	104
Brunei	60	Kyrgyzstan	75	Slovenia	108
Bulgaria	78	Laos	50	Solomon Islands	50
Burkina Faso	55	Latvia	110	Somalia	50
Burundi	50	Lebanon	70	South Africa	50
Cambodia	50	Lesotho	50	Spain	101
Cameroon	55	Liberia	85	Sri Lanka	50
Canada	65	Libya	50	Sudan	55
Cape Verde	50	Liechtenstein	80	Suriname	55
Cayman Islands	60	Lithuania	103	Swaziland	50
Chad	65	Luxembourg	142	Switzerland	80
Chile	70	Macao	55	Sweden	135
China	55	Madagascar	50	Syria	80
Colombia	50	Malawi	50	Taiwan	55
Comoros	50	Malaysia	50	Tajikistan	75
Congo Democratic Republic of	105	Maldives	50	Tanzania	50
Congo Republic of	70	Mali	60	Thailand	60
Cooks Island	50	Malta	109	Togo	60
Costa Rica	50	Marshall	50	Tonga	50
Croatia	99	Mauritania	50	Trinidad and Tobago	60
Cuba	75	Mauritius	60	Tunisia	60
Cyprus	103	Mayotte	50	Turkey	55
Czechia	98	Mexico	70	Turkmenistan	80

Country	Subsistence daily rate in €	Country	Subsistence daily rate in €	Country	Subsistence daily rate in €
Denmark	172	Micronesia	55	Turks and Caicos Islands	55
Djibouti	65	Moldova	80	Tuvalu	50
Dominica	75	Monaco	72,58	Uganda	55
Dominican Republic	60	Mongolia	70	Ukraine	80
East Timor	50	Montenegro	80	United Arab Emirates	70
Ecuador	50	Montserrat	55	United Kingdom	125
Egypt	65	Morocco	75	United States of America (except N.Y)	80
El Salvador	55	Mozambique	60	United States of America (New York)	100
Equatorial Guinea	60	Myanmar	50	Uruguay	55
Eritrea	50	Namibia	50	US Virgin Islands	55
Estonia	125	Nauru	50	Uzbekistan	75
Ethiopia	50	Nepal	50	Vanuatu	60
Fiji	50	Netherlands	137	Vatican City	60,34
Finland	155	--	---	Venezuela	85
France	127	New Caledonia	55	Vietnam	50
French Guyana	55	New Zealand	60	Wallis and Futuna Islands	50
French Polynesia	60	Nicaragua	50	Yemen	60
Gabon	75	Niger	50	Zambia	50
Gambia	50	Nigeria	50	Zimbabwe	50
Georgia	80	Northern Marianas	70	<u>Other Countries</u>	<u>60</u>
Germany	123	North Macedonia	50		
Ghana	70	Norway	80		

## C.2 Equipment:

Purchases of **equipment, infrastructure or other assets** used for the action must be **declared as depreciation costs**.

Only the portion of the costs that corresponds to the rate of actual use for the action during the action duration can be taken into account.

Costs for renting or leasing equipment, infrastructure or other assets are also eligible, if they do not exceed the depreciation costs of similar equipment, infrastructure or assets and do not include any financing fees.

### C.3 Other goods, works and services:

This budget category covers the costs for goods and services that were purchased for the action, such as:

- costs for consumables and supplies
- communication and dissemination costs
- costs related to intellectual property rights (IPR)
- costs for certificates on financial statements (CFS) and certificates on methodology (CoMUC; where necessary)
- costs for financial guarantees (only if required by the granting authority)

# E. Indirect Costs

This budget category covers all costs for the action that are not directly linked to it (i.e. overheads)

Indirect costs are declared as a fixed flat-rate



# General Costs Eligibility Conditions

**Actually incurred**

**Incurred during the  
project lifetime**

**Incurred in connection  
with the action**

**Identifiable and  
verifiable**

**Comply with national  
law**

**Reasonable, justified  
and compliant with  
sound financial  
management (economy  
and efficiency)**

# Specific Cost Eligibility Conditions for this Call

- personnel costs:
  - SME owner/natural person unit cost: **Yes**
  - volunteers unit cost: **Yes (without indirect costs)**
- travel and subsistence unit cost: **Yes**
- equipment costs: **depreciation**
- other cost categories:
  - **costs for financial support to third parties: Not Allowed**
- indirect cost flat-rate: **7% of the eligible direct costs**
- VAT: **non-deductible VAT is eligible**
- in-kind contributions for free **are allowed, but cost-neutral, i.e. they cannot be declared as cost**
- kick-off meeting's costs: **Yes**
- project websites' costs: **No**
- other ineligible costs: **No**



# How to prepare a good proposal

## *Tips*

Serena IANNIELLO – EACEA

# Tips for preparing a proposal

- **Make very clear the link between the call objectives and your project activities**
- **For CHARTER proposals:** pay attention to chose topics and areas of actions where the the Charter is applicable to Member States, i.e. when they are implementing EU law.
- **For CIVIC proposals:** make sure that the project focuses on the reporting, monitoring, and protection of civic space, and not on civic participation.

# Tips for preparing a good proposal

- **Consortium size and project's scope:** *bigger projects and numerous countries involved do not necessarily mean impact, often the effect is the opposite as bigger projects fail to address national specificities.*
- Build on **existing partnerships** as far as possible.
- Build on **existing good practice:** think of past successful activities which can be promoted in other countries to continue previously successful projects
- Define clear/specific **target group/s** and address their **related needs**;
- **Replicable** to other groups, contexts, countries.
- **Encourage cooperation between different types of actors**, eg CSOs and other actors including public authorities, law enforcement, etc.

# Tips for preparing a good proposal

- Submit a **complete application**, by filling in all the sections, for example the Resources tables per WP of Part B.
- Illustrate clearly the **consortium member/s** and make sure that the related information in Part A and Part B are consistent (e.g. list of affiliated entities and/or associated partners).
- Define a **budget** that is well-tailored to the activities (realistic staff costs, purchase costs in line with the actual tasks, etc.).
- Make sure that the figures in the Resources tables per WP in Part B match with the total costs of the budget table in Part A.
- Follow the [Commission decision on Unit costs](#), to calculate travel, accommodation and subsistence costs.

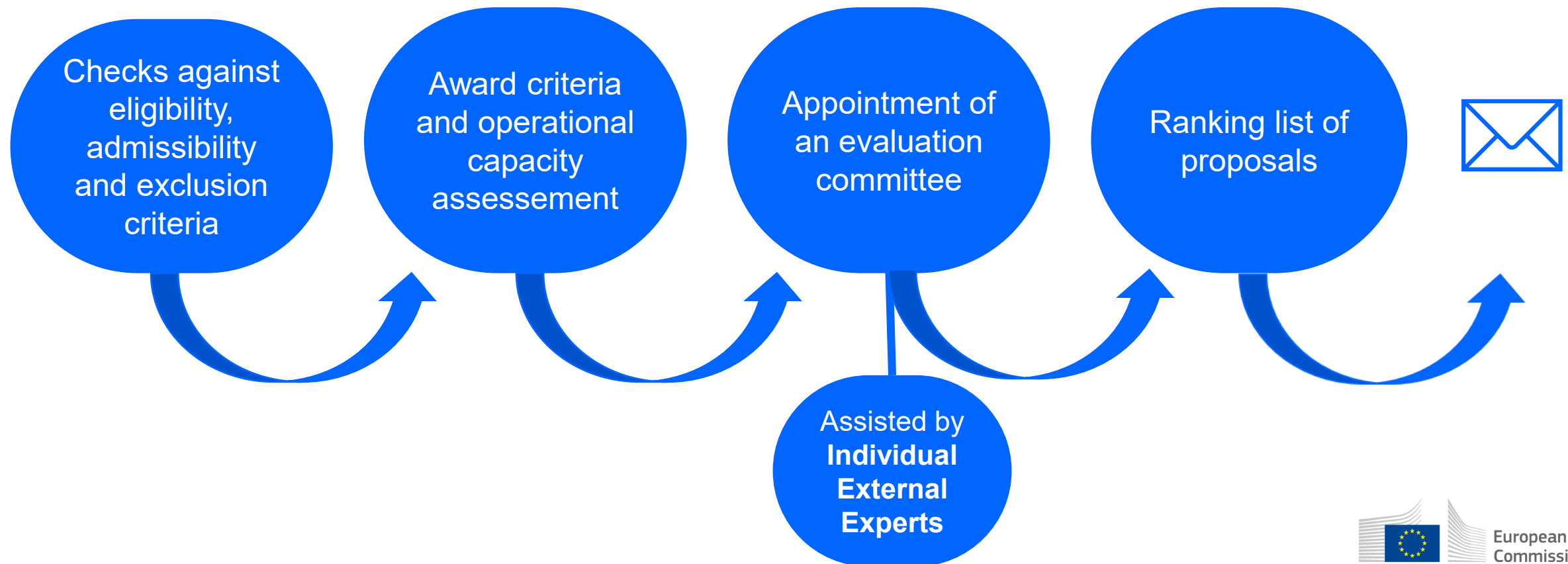


# The Evaluation process

- The award criteria
- Ethics and EU values

Joseph-Lynn Micallef – EACEA

# The evaluation process



# Award criteria – Scoring (100 points)

<b>Award criteria</b>	<b>Minimum pass score</b>	<b>Maximum score</b>
Relevance	25	40
Quality — Project design and implementation	n/a	40
Impact	n/a	20
<b>Overall (pass) scores</b>	<b>70</b>	<b>100</b>

# Award criteria – Relevance (40 points)

- **Relevance** to the priorities and objectives of the call
- Robust **needs assessment**
- Clearly defined **target group**
- Contribution to the **EU strategic and legislative context**
- **European/transnational dimension**
- Potential to develop **mutual trust and cross-border cooperation**
- Transfer of **good practices**
- Potential **synergies** and avoidance of duplication

# Award criteria – Quality (40 points)

- **Clarity and consistency** of the project
- **Methodology** for implementation
- Consortium and project teams operational capacity
- Organisation of work, allocation of resources and time schedule
- **Ethical issues**
- **Financial feasibility** and;
- **Cost-effectiveness**

# Award Criteria – Impact (20 points)

- Ambition and expected short, medium and long-term **impact** of results **on target groups/public**
- **Communication and Dissemination** strategy
- Positive **multiplier effect**
- Long-term impact and **sustainability**

# Ethics and EU values

- Section 5.1 of the Part B of the application form
  - Gender and non-discrimination mainstreaming
  - Privacy/data protection issues
  - Children protection
  - Adherence to EU values

## 5. OTHER

### 5.1 Ethics and EU values

#### Ethics and EU values

*Describe ethics issues that may arise during the project implementation and the measures you intend to take to solve/avoid them.*

*Describe how you will ensure gender and non-discrimination mainstreaming in the project cycle. This means integrating gender equality and non-discrimination considerations in the design, implementation, monitoring and evaluation of project activities. Projects activities should be pro-active and contribute to the equal empowerment of women and men, girls and boys, in all their diversity, and ensure that they achieve their full potential, enjoy the same rights and opportunities. Gender and non-discrimination mainstreaming are a key mechanism for achieving gender equality and combating multiple and intersecting discrimination. In the delivery of project activities gender mainstreaming shall be ensured by systematically monitoring access, participation, and benefits among different genders, and by incorporating remedial action that redresses any gender inequalities and discriminatory effects in implementation of planned activities. The activities shall also seek to reduce levels of discrimination suffered by particular groups (as well as those at risk of multiple discrimination) and to improve equality outcomes for individuals.*

*If your project has a direct or indirect impact on children and their rights, indicate it clearly here. Make sure that your project is based on a child rights approach, i.e. that all the rights of the EU Charter of Fundamental Rights and the United Nations Convention on the Rights of the Child (UNCRC) and the Optional protocols, are promoted, respected, protected and fulfilled. The project should address children as rights holders and should ensure their participation in the design and implementation of the project. If you will have direct contacts with children you will have to provide a child protection policies in line with the [Keeping Children Safe Child Safeguarding Standards](#).*

*Explain how you intend to address privacy/data protection issues related to data collection, analysis and dissemination.*

*Outline measures to be taken and the policies in place to guarantee full compliance with the EU values mentioned in Article 2 of the Treaty on the European Union and Article 21 of the EU Charter of Fundamental Rights.*

# Gender and nondiscrimination mainstreaming

Projects must seek to:

- promote **gender equality and non-discrimination mainstreaming**
- contribute to the **equal empowerment** of women and men. They should also seek to **reduce levels of discrimination** suffered by particular groups (as well as those at risk of multiple discrimination) and to **improve equality outcomes** for individuals.
- integrate gender and non-discrimination considerations and target a gender-balanced representation in project teams and activities. → data collected should be broken down by sex (sex-disaggregated data), disability or age **whenever possible**.

# Gender mainstreaming

Must also be addressed under the following award criteria:

## Criterion 1: Relevance:

Include a gender perspective in the **needs assessment**.

Make sure gender sensitive aspects are taken into account in the choice and definition of the **target groups**

## Criterion 2: Quality

Take into account gender perspective in the design of the **methodology**

Integrate the gender perspective in the **monitoring and evaluation strategy**

## Criterion 3: Impact

If relevant, explain if the results of the projects would help to promote gender quality

Make sure the **dissemination strategy** is sensitive to the target audience's gender

# Resources for your consideration



[Gender Mainstreaming Toolkit](#)  
[Gender statistics and indicators](#)  
[Gender evaluation](#)  
[Gender monitoring](#)  
[Gender analysis](#)  
[Gender awareness-raising](#)

# Children protection

## Child rights approach!

**Children's perspective** → the project should address children as rights holders and should ensure their participation in the design and implementation of the project.

If you will have direct contacts with children → **Child Protection Policy** → Keeping Children Safe Child Safeguarding Standards.

# Child protection policy

## General principles

The Standards are based on the following set of principles:

- All children have equal rights to protection from harm
- Everybody has a responsibility to support the protection of children
- Organisations have a duty of care to children with whom they work, are in contact with, or who are affected by their work and operations
- If organisations work with partners they have a responsibility to help partners meet the minimum requirements on protection
- All actions on child safeguarding are taken in the best interests of the child which are paramount.

## Standard 1 **Policy**

The organisation develops a policy that describes how it is committed to preventing and responding appropriately to, harm to children.

## Standard 2 **People**

The organisation places clear responsibilities and expectations on its staff and associates and supports them to understand and act in line with these.

## Standard 3 **Procedures**

The organisation creates a child-safe environment through implementing child safeguarding procedures that are applied across the organisation.

## Standard 4 **Accountability**

The organisation monitors and reviews its safeguarding measures.

# Adherence to EU values

Outline measures to be taken and the policies in place to guarantee full compliance with the EU values mentioned in Article 2 of the Treaty on the European Union and Article 21 of the EU Charter of Fundamental Rights.

## Article 21 of the EU Charter of Fundamental Rights

*...Any discrimination based on any ground such as sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation shall be prohibited. ...Within the scope of application of the Treaties and without prejudice to any of their specific provisions, any discrimination on grounds of nationality shall be prohibited.*

## Article 2 of the Treaty on the European Union

*...The Union is founded on the values of respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities...*



# Q&A session

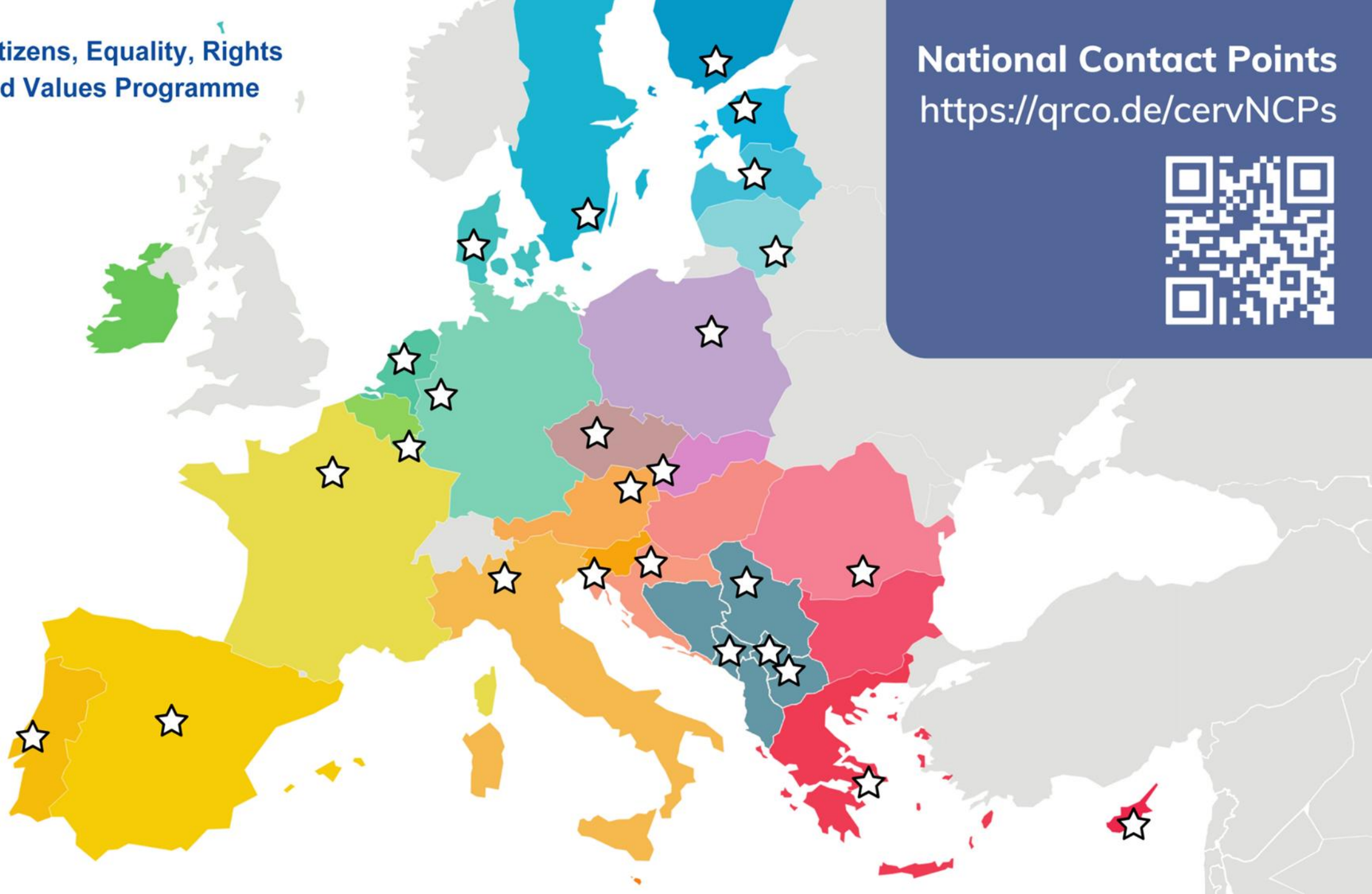


# National Contact Points for the CERV Programme

Nena BIBICA, CERV NCP Slovenia



Citizens, Equality, Rights  
and Values Programme



National Contact Points  
<https://qrco.de/cervNCPs>





## Our Mission

- **INFORMATION:** providing information about the programme & its funding opportunities and about the policy initiatives in the areas covered by the programme.
  - **SUPPORT:** facilitating the match-making between potential partner entities on a transnational level; supporting applicants during the application process.
    - **ADVICE:** facilitating the participation of stakeholders and giving advice to applicants; increasing the capacity of stakeholders to take part in the programme.
      - **DISSEMINATION:** dissemination of best practice projects; increasing knowledge and awareness of programme results.



## CERV Project Partner Search (by NCPs)

The CERV Project Partner Search by NCPs enables you to share your project proposals, ideas, or interests in preparation for upcoming CERV funding calls. This allows potential participants and partners from all programme countries to find and connect with you!

LINK:

<https://qrco.de/CERVps>



Search Filter: CITIZENS-CIV

Search in All Submissions All time

Advanced Filters

- Funding Call(s) includes CITIZENS-CIV
- Choose a Field includes

+ Add New Filter

Apply Filter

ID	Date	Tags	Role
6	Feb 7, 2025	CHAR-LITI-SPEECH CHAR-LITI-WHISTLE CI	Leader and Partner
7	Feb 7, 2025	CITIZENS-CIV CITIZENS-TOWN-NT CITIZEN	Partner
8	Feb 6, 2025	CHAR-LITI-CIVIC CHAR-LITI-CHARTER CHA	Partner
9	Feb 5, 2025	CHAR-LITI-CIVIC CHAR-LITI-CHARTER CHA	Leader and Partner
10	Feb 5, 2025	CITIZENS-CIV	Partner
11	Feb 5, 2025	CITIZENS-CIV	Partner
12	Feb 4, 2025	CITIZENS-CIV CITIZENS-TOWN-NT CITIZEN	Leader
13	Jan 31, 2025	CHAR-LITI-CIVIC CHAR-LITI-CHARTER CHA	Partner or Leader

Name	Email (will be visi...)	Organisation / Entity
		LIBERITUTTI SCS
		Federal Union of European Natio
		Cooperativa San Bernardo
		Partner Information Form
		Destiny Center for Excellence (D
		Operetes un muzikālā teātra bied
		CPAS/OCMW Schaerbeek
		Association for Developing Volun

# NCP CERV Partner Search



<https://qrco.de/CERVps>



## CERV Citizens' Forums

- Learn about current CERV calls
- Receive direct support from the CERV NCPs
- Present your project idea and moderate a break-out room
- Expand your project team and create synergies
- Participate in break-out rooms initiated by other participants
- Join projects in the making
- Create new projects and project applications

REGISTRATION:

<https://qrco.de/CERV-forum>





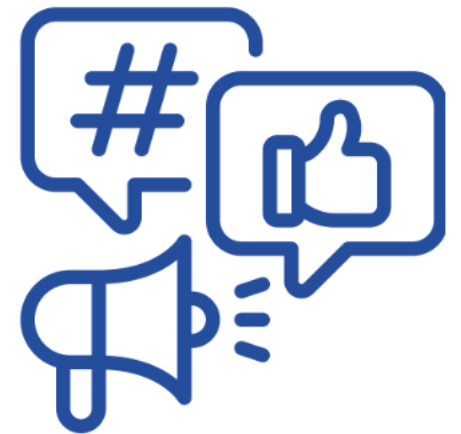
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# Q&A session



[EACEA-CERV@ec.europa.eu](mailto:EACEA-CERV@ec.europa.eu)

*Please put "CHAR-LITI" in the subject of your email*



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