	Questions (as taken from Slido & Webex chat)	Answers
	Priorities and eligibile countries	
3	What is the key to choosing the EC priorities and domains?	There is no key nor an order within the priorities. The list is not exhaustive.
4	Can we address the tendered topics as key outpusts - so the impact of the COVID-19 crisis on the democratic debate and the enjoyment of fundamental rights?	Outputs are usually deliverables events, workshops, ...
5	Can you share examples what types of activities would ensure a practical link with the policy-making process. and if it is mandatory in every event?	An example could be a list of recommendations resulting from a citizens public debate on a given topic to be addressed to the European Parliament. No, these type of activities are not mandatory
6	Do you expect the end of negotiation process on eligibility of WB countries before the deadline for this call (10/02)? Should we start preparing applications?	The list of CERV participating countries is regularly updated on the Tenders and Funding Portal. Once there are ongoing negociations for an association agreement and the country is put formally on this list, then it can apply. For the moment, there are no third countries listed.
7	Is Serbia eligible to apply under Citizen engagement and participation strand?	The list of CERV participating countries is regularly updated on the Tenders and Funding Portal. Once there are ongoing negociations for an association agreement and the country is put formally on this list, then it can apply. For the moment, there are no third countries listed.
8	I wonder if we can also have partners from countries that are not on the list (for example, from Albania) - how can they participate in the project?	Applicant and partners must be established in one of the eligible countries. The list of eligible countries is regularly updated on the Tenders and Funding Portal. Once there are ongoing negociations for an association agreement and the country is put formally on this list, then it can apply. For the moment, there are no third countries listed.
9	call says direct participation in the policymaking process and a more inclusive policymaking process --- is this mandatory in each event? can you give examples	Please see above.

10	Will Serbian organisations become eligible before the deadline?	The list of CERV participating countries is regularly updated on the Tenders and Funding Portal. Once there are ongoing negociations for an association agreement and the country is put formally on this list, then it can apply. For the moment, there are no third countries listed.
11	How will you be measuring impact? What types of impact are you looking for?	As indicated in the Call textat the point 9, under the criteria IMPACT the following points will be assesed: *"Ambition and expected long-term impact of results on target groups/general public; appropriate dissemination strategy for ensuring sustainability and long-term impact; potential for a positive multiplier effect; sustainability of results after EU funding ends".* For more details on these aspects, please refer to what requested in the Application Part B (IMPACT).
12	Do the proposals need to cover multiple priorities or can they focus on just one?	Answered in FAQs
13	How many projects do you expect to fund within this call?	This is difficult to assess since there is no maximum budget setup per project. The best projects will be awarded within the total budget available (17.5 million €).
14	Considering that the deadline is 10 February and it's mid December, including candidate countries in this proposal doesn't seem at all feasible for this call?	Please see above.
15	Are no EU countries eligible in the Other calls of the programme or they won't participate in the programme in 2022 ?	For updated information please always refer to the call document of the call you are interested in.
16	the call specifies EU Elections Is a project to activate EU citizens to participate actively and passively in local level elections or soley on EU Election?	The priority of the call are the European elections as the aim is to promote the participation of the European citizens, especially young voters, to the EU democratic process.
17	What success rate (% of funded projects) EACEA expecting on this call?	Difficult to project at the moment
18	Us I understood the most popular line is that of climate change and the environment, can this represent an element of lesser eligibility of the project?	No, there is not a ranking in priorities and the debate on climate change is one of main concern for EU citizens.

19	I would like to have further informations on the axis :"HOw COVID crisis has affected the public debate and enjoyment of fundamental rights, but how about the core of this Covid crisis core : this is I imagine not exactly the whole aspect of this point	This priority is about changes introduced by the pandemics to citizens life, reflecting on aspects such as restrictions but also on the impact of the increasing predominant place of technologies in citizens life. What are the lessons learnt? How would we build the "new normal"? What type of governance for the future? These are just examples of themes that could fit under this priority.
20	I would like to have further details on the objective "How covid's crisis has impacted the public debate / and the nejoyment of the fundamental rights", to understand better the meaning of this aspect	Please see above
21	I'm sorry, I didn't understand if it's possible to combine two priorities in a single project proposal (environment and e-democracy...)	Answered in FAQs
22	In the call it specifies EU Elections and political participation of EU citizens: Is a project to activate EU citizens to participate actively and passively in local level elections with the priorities or do you wish projects soley on EU Level Election for this priority?	Please see above
23	**Gender mainstreaming**	
24	What if the gender question is not a priority locally?	Every project aims to address ultimately the needs of its target group. People of different gender may have different needs. We encourage you to take a differentiated approach to your project design and implementation as this will improve its quality. This entails to account for differences between people of different gender.
25	how do you concretly do the assestment or analysis on gender? Any concrete tools to assest did, that you recommend	The gender analysis is all about establishing a robust understanding of how your project will impact people of different gender in a different way. This entails to have a clear understanding of the needs of people of different gender in your target group. You are asked to map potential risks and to design and implement your project in a way that does not harm any gender. This entails to ensure you do not perpetuate with your project existing gender inequalities. For more information about how to conduct a gender analysis, please visit: Gender analysis	EIGE (europa.eu)
26	what should the gender analysis look like?	Please see question above.

27	Shall we add participants as "not binary"? Is this a criteria for funding? In our countries, this term is not used or tolerated.	You are not going to be penalized for not adding non-binary people in part C of the application form. This is not a funding criterion. However, we encourage you, where applicable, to indicate the participation of non-binary people in your proposal.
28	**Eligible applicants and project partners**	**Call-document 6. Eligibility - Eligible participants (eligible countries)**
29	Did I understand correctly: applicant can't be a public non-profit organization, only partner?	The applicant (coordinator of the consortium) can not be public, only private non-profit organisations. Partners can be private or public non profit organisations or public local/regional authorities.
30	Hi, Do ALL partners in a project have to be resgistered in an EU country or does it only have to be the organizing NGO etc. registered in an EU country?	All partners must be legally established in one of the eligible countries (a indicated in the Call text, point 6 - eligibility), unless International Organisations.
31	Can public authorities take part as partners? (not local/regional level, but national level, eg ministries)?	Authorities at national level cannot be officially part of the consortium (because not eligible). They can be 'associated partner' (in this case, please indicate in the part C, as type of organisation, public local/regional authorities, as there are no other options), or for example attach a letter of support. In any case, please explain their involvement/participation in the narrative part of the application (part B).
32	Can a local public administration be lead partner/applicant? Or only can a private non-profit organisation be applicant?	see above (line 29)
33	A question related to the partnership. What type of entity can be applicant? Only a private non-profit organisation?	see above (line 29)
34	Arte PRIVATE universities eligible if they are recognized as educational institutions in the frame of the public education system in their countries?	<u>Private</u> Universities or research centers can apply as applicant. <u>Public</u> Universities can only be partners.
35	Are the organizations without legal personality usually eligible for EU calls eligible as well in these ones?	As indicated in the Call text, entities which do not have legal personality under their national law may exceptionally participate, provided that their representatives have the capacity to undertake legal obligations on their behalf, and offer guarantees for the protection of the EU financial interests equivalent to that offered by legal persons (See Article 197(2)(c) EU Financial Regulation 2018/1046).
36	Does this mean that a research institution can not be a partner but just applicant?	Research organisations are eligible as applicant (but only the 'private' ones) or partner, see above

37	Please, clarify what exactly Is meant for CIVIL SOCIETY ORGANIZATIONS in the context of this call. If there are recognition requirements to be met.	A general definition of Civil Society organisation ca be found in the glossary of EUR-Lex: A civil society organisation is an organisational structure whose members serve the general interest through a democratic process, and which plays the role of mediator between public authorities and citizens (...). Examples of such organisations include: social partners (trades unions & employers' groups); non-governmental organisations (e.g. for environmental & consumer protection); grassroots organisations (e.g. youth & family groupings). There are no specific 'recognition requirements' to be met, however, the organisaitons must comply with the eligibility criteria of the Call (Point 6 of the Call text).
38	Can for profit organizations apply, given that the proposal is not for profit?	No, for profit organisations are not eligible
39	Could a city administration as a public authority be the applicant for a proposal or is this no longer possible?	Local /regional authorities can be part of the consortium only as partner, not as applicant ("coordinator").
40	Can for-profit private organisations (e.g. SME speiclised in training and adult education) be project partners?	No, for profit organisations are not eligible as applicant or partners (member of the consortium).
41	Is the call open to consortia groups who have received previous funding from Europe for Citizens or do we need to develop a new consortium?	This call is open to all organisations, including former beneficiaries involved in closed or on-going projects funded under the EUROPE FOR CITIZENS or CERV programmes, or consortia groups already established.
42	should the partnership include a civil society organisation? can you explain what is precisely meant by civil society organisation?	No, a partnership does not have to include a civil society organisation but considering the nature of the call it is encouraged. Applicant (coordinator) must be a private non-profit organisation with legal personality (civil society organisations OR educational cultural or research institutions) and partners can be either a non-profit organisation with legal personality (the two types above, private or public) or public local/regional authorities.
43	The document says 'organisations which are profit-oriented must submit applications in partnership with public entities or private non-profit organisations'	Please see question 40
44	Municipalities can participate but not organize, right?	Please see above, line 39
45	**Consortium composition**	

46	what would be a successful partnership in CIV call? More directly....Does a (almost) "perfect mix of partners" exist? thank you!	The consortium should be transnational, there are no further specific guidelines.
47	Is the call open to consortia groups who have received previous funding from Europe for Citizens or do we need to develop a new consortium?	The consortium requirement is "minimum 3 entities from 3 different eligible countries", you can participate with an already existing consortium or create a new one.
48	Can a research intitution (not a UNIVERSITY) be partner?	Yes, please see above
49	Can public authorities like ministries participate aa partners?	Authorities at national level cannot be officially part of the consortium (because not eligible). They can be 'associated partner' (in this case, please indicate in the part C, as type of organisation, public local/regional authorities, as there are no other options), or for example attach a letter of support. In any case, please explain their involvement/participation in the narrative part of the application (part B). see above
50	Could a Public Administration be a lead partner?	No, please see above
51	If we are international organization, should we still have 2 more co-partners?	The consortium requirement is "minimum 3 entities from 3 different eligible countries", thus yes.
52	Is there a suggested maximum number of countries to involve in the Consortium?	There are no specific guidelines with respect to the max number of countries involved in the Consortium. The proposals will be evaluated based on the Award criteria (relevance, quality and impact), where, among others, you will have to describe the role and expertise of participating organisation in the project.
53	What is the maximum number of partners allowed?	Please see above
54	The guide includes civil society entities that can collaborate. Is there a min. % established for Municipalities or a max.% for the participation?	There are no specific guidelines with regards to % of municipalities or other types of participating organisations in the consortium composition.
55	Every applicant should have at least 2 parnters, beneficiaries from other EU countries? If we are international organization, we can apply alone?	No, sole applicants are not eligible, you need to comply with the consortium requirement min. 3 entities from 3 different eligible countries. Please also see above
56	**Operational and finanical capacity**	

57	What does "operational and financial capacity mean" concretely?	A series of checks will have to be performed in this respect, among others, the composition of the project team, professional experience of key staff, participation of project partners in other projects in the past 4 years, recent profit and loss account, balance sheet, statues of the organisation, etc. The aim is to ascertain whether the consortium will have the required capacity & knoweldge of implementing the project, along with the financial stability to do so.
58	How do you consider financial capacity enough for funding an organization? Which are the criteria?	The financial capacity will be assessed based on a set of legal documents which will have to be uploaded on the portal and validated by the Validation Services. For more information about the procedure, please access following link.
59	What if one of the partners has declared the "financial state of crisis" (due to COVID) in 2020 but is fine in 2021? Would that be cause of exclusione?	The finanical capacity will be checked by the Validation Services at a later stage in case your proposal will be selected for funding.
60	**Form of grant, funding rate and maximum grant amount**	
61	Call doc says grant is lump sums. Part B allows costs for travel, accom, etc & wonder if these costs are for project group only or for all invited in events?	The budget table in Part B (with distribution of costs per budget heading staff, travel, etc.) is not applicable for this call. Please do not fill out the table "Estimated budget — Resources", as it is also mentioned at the bottom of the table template "For Lump Sum Grants, see detailed budget table/calculator". Having said that, the eligible costs included in the lump sums (including travel accomodation etc..) are for all participants/invited in the events, not only the members of the consortium.
62	is there a maximum budget?	Answered in FAQs
63	How to ensure budgeting for preparatory actions before the events - like surveys, analysis etc.? We will need personnel costs for these actions.	The form of grant is lump sums linked to the events. The preparatory activities (including personnel costs for surveys or analysis for exemple) will have to be included in the lump sums for the events.
64	How to finance coordination, monitoring and evaluation strategy and comms costs (related to the project not to events) through the new event-based budget?	The form of grant is lump sums linked to the events (which can include several activities), thus coordination, monitoring and evaluation strategy and comms costs will have to be included in the lump sums for the events. Please refer to the answers above.

65	Is there a management overhead (in % of the calculated grant sum?	There are no overheadds in lump sums grants.
66	Part B encompasses a budget template indicating costs categories, Do we need to fill it out and specify costs even if the budget is based on event/lump sum?	Answered above.
67	Does the grant also include overhead costs for the submitting organisation?	There are no overheadds in lump sums grants.
68	If, in a project, once approved, the initially planned budget is low, can a participation fee be assigned to the partners, if they agree to collaborate?	The internal organisation within the consortium (also from the financial point of view) will be decided by you. When you write your application, please be realistic and coherent in all its parts. If your project will be selected, during the grant preparation, you will be asked to confirm the lump sums, work packages and activities of the project. As indicated in the Call document, for practical and legal reasons it is recommended to set up internal arrangements that allow you to deal with exceptional or unforeseen circumstances (in all cases, even if not mandatory under the Grant Agreement).
69	If coordinator doesn't organize activities but takes responsibility coordinating action of consortium members, will it receive funding for coordination costs?	It is up to the consortium to agree on the distribution of the grant. For example, you can assign a % of lump sum to partners based on the distribution of tasks. Please make sure the total amount in Part A is equal to the total amount in the lump sum calculator.
70	Is it possible that the main beneficiary is funded with 90%, and the other 2 beneficiaries with 10% each, with regards to the total project budget?	Please see above.
71	What is the estimated budget per proposal? Any recommendations? I see that there are no budget limits.	Answered in FAQs
72	In the EfC, it was possible to include preparatory activities (eg consortium meetings) and get corresponding lump sum funding. Is it the same for this call?	The call is based on lump sums for 'events' and an event happens within a defined timeframe and can include different types of activities. There are no lump sums for preparatory activities, as in the previous programme. The preparatory activities will have to be included in the lump sums for the 'events'.
73	In the formal Europe for Citizens program, there were funds for preparatory activities (as a partner meeting). Is this still relevant for this call?	Answered above

74	Staff costs also calculated as lump sum?	The staff costs are eligible within the lump sum for the events, as indicated in the [Decision authorising the use of lump sums](#).
75	Should the budget and activities be distributed more or less equally among the 3 (or more) countries and partners?	There are no specific guidelines in this respect, the proposal will be evaluated based on the Award criteria.
76	How is the funding distributed in the corsortisum?Does the partners have to distrubute between eatchothers or does funding goes to eatch applicant corsortisum ?	Up to the conosrtium to decide, please see above.
77	Two organisations from the same country are eligible in one concortium or rather not?	Yes, as long as overall, the consortium is composed from min 3 organisations from 3 different countries. For e.g. 5 organisations, from 3 countries.
78	**Co-funding**	
79	What is the co-funding quota - does the consortium provide 50% of the money and the grant the other 50%?	As explained in the Decision authorising the use of lump sums, the lump sums have been established in a way to avoid financing the entire cost of the project (so the resources needed to carry out the action may not be entirely provided by the EU grant). However, you do not have to provide proof of co-financing within the application and there is no specific co-financing percentage requested.
80	Is co-financing by the applicant organizations required? Is there a suggested co-financing percentage out of the total project budget?	Please see above.
81	How much does the EU provide with cofunding (Max % EU cofunding)?	Please see above.
82	What does co-financing mean in relation to lump sum calculation? Thank you.	Please see above.
83	Can you please elaborate on the lump-sum? Did you mention that it refers to co-funding and if so what percentage? Or it is funded 100% by EC as some understood?	Please see above.
84	**Budger reduction/increase**	

85	A question regarding project implementation, to what extent the contribution will be reduced if the number of event participants will not be met?	At the final report you will have to report on the actual number of participants and countries. For e.g. in event A there were fewer participants but in event B more, you will have to report on the actual numbers, which may be different from the forecast. As a result the lump sums amounts may be lower than in your application/grant agreement. Please note that the final grant amount can not be higher than the amount established in the grant agreement.
86	How are we supposed to account the costs? Will only real costs be funded?	Please refer to the model grant agreement, [section 20.1 Keeping records](#)
87	Can a municipality benefited from a subsidy hire someone external to help with the management and logistics?	Yes, it is possible to purchase services, or hire a new employee in your team. At the same time, please be aware of subcotracting requirements. Subcontracting concerns the outsourcing of a part of the project to a party outside the consortium. It is not simply about purchasing goods or services. We normally expect that the participants have sufficient operational capacity to implement the project activities themselves. Subcontracting should therefore be exceptional. Include only subcontracts that comply with the rules (i.e. best value for money and no conflict of interest; no subcontracting of coordinator tasks). Make sure that subcontractors are aware of the principles of gender mainstreaming and non-discrimination mainstreaming.
88	Raws within the TPI calculator are limited. Does this mean that we need to limit the number of the events?	If you require additional rows, please write to EACEA-CERV@ec.europa.eu
89	If an event has less participants/countries than predicted, the difference has to be paid back. Will the Commission also reimburse if that number is higher?	The maximum grant amount which will be established in the Grant Agreement cannot increase. Your budget at the same time can increase, but the difference with the max grant amount will have to be covered by consortium's own resources. In relation to the lump sums/events, if you have less participants/countries in an event and more participants/countries in another event the two amounts can be compensated (always limited to the maximum grant amount as stated in the grant agreement). If no compensation is possible, the final grant amount may be reduced.
90	Does the EC pay the difference in case the number of participants/countries turns out to be higher than foreseen in the application?	Please see above.

91	if you have less participants in one event but more in another, when in implementing, but then the lump sum is the same in the end, is that fine?	At the final report you will have to report on the actual number of participants and countries. For e.g. in event A there were fewer participants but in event B more, you will have to report on the actual numbers, which may be different from the forecast.
92	I would like to know what "balanced project budget" concretely means. Thank you!	"Balanced project budget" is not applicable for this Lump sum Call.
93	**Type of costs - international travel**	
94	Can participants cover part of the international trip to attend the events?	The costs related to the participants coming from eligible countries are eligible within the lump sum. Should the participant come from outside eligible countries, respective cost will not be eligible and the participant cannot be counted towards the calculation of the lump sum.
95	**An organisation participating in several proposals**	
96	If we recieve cerv operating grant could we qpply for any action grant?	Yes, as long as you have procedures to segregate the project management and the information provision functions and if you are able to demonstrate cost separation (i.e. that their project grants do not cover any costs which are covered by their other grant).
97	Is it possible to participate with more than one application?	Yes, please mind any possible duplication issues that might arise and ensure that you have sufficient operational and financial capacity to implement both projects in case they are both selected for funding.
98	Can an NGO to be a partner of two different project proposals?	Yes, please see above
99	A single organisation can participate in several consortiums, even as lead ?	Yes, even as lead organisation/coordiantor, please see also the answer above.
100	Can an organization be partner in more than one proposal?	Yes, please see above
101	**Who are the participants in the project?**	
102	If consortium are 3 countries and there are online event, can the participants be from also other countries of eligible countries? And for in present events?	The participants (at online or in-situ events) can come from any of the eligible programme countries, not only from the countries where partners organisations are based.
103	How many participants from one country do I need to state that I have that country participating to the event? Just one?	For the purpose of calculating a lump sum amount, one participant from country X is sufficient to count country X in your calculation.

104	how we can fix, report the amount of participants? Signatures on physical meeting? How in on-line event?	The records and supporting documents must be made available upon request or in the context of checks, reviews, audits or investigations. For events, please see the list below: online registration tools verifiable attendance list with relevant contact details (including the country of residence); feedback forms from participants email evidence of invitations and acceptance to attend etc. a print screen with the faces and names of the participants (faces should be blurred for data protection), photos from the in-situ event, etc.
105	If an event has less participants/countries than the number predicted in the application, the difference has to be paid back?	At the end of the project, you will have to report on project achievements. This will include reporting on the no. of participants and countries for each event/lump sum. Should the total be lower than stipulated in the grant agreement, the final grant amount will be updated accordingly. The grant foresees a pre-financing and a final payment, there could be situations which could result in a recovery procedure. Please see above
106	Are staff of the consortium considered as participants? The question stems from the consideration that we cannot budget M&E activities unless as events.	Consortium staff can be counted as participants.
107	The call state that publications are admitted. Lump sum for "events" are also based on participants, so lwhat is meant by "participants" to a publication?	Publication has to be included in the lump sums for 'events' (as one of the activities included in the lump sum/event). You can count the participants to that 'activity' for the calculation of the lump sum. But please consider that if a participant is involved in different activities of the same event, s/he must only be counted once (FAQ n° 18022)
108	so for example 1 event can be composed of 5 workshops and the nr participants is the sum of the participants to each workshop right?	If you group the workshops in one same event/lump sum, please consider that "participant is involved in different activities of the same event, s/he must only be counted once" (FAQ 18022). If the workshops take place in different countries and dates (and they are a minimum of 25 each), this will rather correspond to separate lump sums/events/wp.

109	Can the participants and speakers of the events be only from 27 EU countries or also from other countries?	For the calculation of the lump sum, only participants resident in eligible countries can be counted for the grant. You can have participants from other countries than the eligible ones, but their participation will not be covered by the grant (can not be counted for the lump sum).
110	Regarding online events: How are the participants' number to register for accepted funding?	For online events you should be able to provide evidence/supporting documents for the unit costs (participants and country of their residence). You might use for example: - online registration tools in which participants indicate the country of residence, - verifiable attendance list with a column for the country of residence and relevant contact details, - logs of online conferencing tools, - feedback forms from participants outlining key information such as name and place of residence, - email evidence of invitations and acceptance to attend, etc.
111	In case of public event (such as a flash-mob in a square), only those actively participating in the mob are considered or also the audience?	You will have to distinguish two categories as follows : Direct participants: participants that directly participate in events (onsite/online), they enroll, subscribe, are invited, travel to attend the event.... Indirect participants: participants that indirectly benefit from an event/activity such as audience.
112	Does it matter how long participants will participate in one event with several activities, for example attending two activities out of five	Once a participant attends at least one activity, he/she can be considered for counting. However, if he/she participates in several activities, you must count him/her only once.
113	How many participants from one country do I need to have in order to prove that the conuntry was involved in that event?	You need min 1 participant
114	**WP & DLV & Milestones**	
115	What types of the milestones we can include in WP1 Management? Can you give some examples?	There is no WP on project management and coordination. Each WP = one event. An e.g. of a milestone would be the "signature of the consortium agreement" as the partnership should include min. 3 organisations from 3 different countries.
116	Can you plz clarify and repart the part about having project management as an wp? Is management included in the lumpsum for an event?	Answered in FAQ

117	So we don't have to foresee a management and coordination WP?	Indeed, no WP for coordination and management, please refer to the FAQ above.
118	Do we have to write the types of costs in the description of the event / WP ?	No, it is not required to describe the types of costs in WPs.
119	Is there a maximum number of deliverables per project? do we mention all the activities we will be taking for a deliverable in the description section?	Each WP will have at least one DLV which will correspond to the "event". Please do not include in DLV minor items such as draft papers, project yearly plan, etc.
120	Would a social media posting be a deliverable?	A social media posting does not constitute a deliverable because it is a rather minor item. A deliverable would rather be "report on the results of awareness campaign", linked to an event with direct participants.
121	Are "political simulation games" and "mobile applications" among the activities that can be funded? Provided they comply with the scope & objectives of the call	Yes, as far as they are relevant and coherent for the project. However, activities should be independent from political interests.
122	MILESTONES: Sec. 10 call: What measures should the applicant take if the attendee refuses to participate in the EU Survey on Justice, Rights and Values.	Protection of personal data is ensured all along the process. The participant can refuse to give his/her personal name but just give his/her answer to the question in an anonymised way. The results will be processed and analysed globally to feed in the monitoring of the programme . Individual feedback/ answers from the participants won't be published.
123	Do we have to include milestones compulsorily in the Work Packages? Cause we talked about at least one deliverable, but we did not talk about milestones	Milestones are not mandatory, these are control points fo you and project partners.
124	**What is an "event"?**	
125	could you please clarify the difference beetwen events and activities? For instance, a conference is considered both an event and an activity in the call.	An event covers a defined period of time. It can include one activity or different types of activities (conferences, workshops, training, seminars, debates, webinars, exhibitions, film screenings/realisations, campaigns, publications, surveys, research, flashmobs, etc.).
126	should be the events in situ and online balanced, is there any implication in the selection	There are no specific guidelines in this respect.
127	How to treat Go Vote online campaign? As an online event and a separate WP or integrated with some specific event, keeping in mind direct vs indirect	It is better to be integrated with some specific event.

	numbers	
128	if I organize a workshop in different countries, should I plan a WP for each country? it seems so from your presentation	see Q 109
129	If an event can be made up of several events, are "tasks" equal to activities?	Yes, a task may be regarded as an activity within an event.
130	What is meant by "1 event = one or several activities"? Could you explain it further?	Answered in FAQ
131	**Part B**	
132	I'm a bit confused, you both have fill out the lump sum budget but also make a detailed budget?	The detailed budget is not required. Only the budget distribution per participating organisation in Part A and budget calculator are required.
133	Could you please explain the question from Mr… about the budget table in part B? is it not mandatory?	The budget table in Part B (with distribution of costs per budget heading staff, travel, etc.) is not applicable for this call. Please do not fill out the table "Estimated budget — Resources", as it is also mentioned at the bottom of the table template "For Lump Sum Grants, see detailed budget table/calculator".
134	**Part C**	
135	Part C - do we have to estimate the number of men and female precisely (which is not possible I think)? Or the Numbers should be indicative?	Yes, indeed, the number is indicative, at this stage we are interested to know the forecasted number of participants.
136	**Calculator**	
137	The calculator is not editable unless we insert a password. How are we supposed to fill it?	The lump sums are predefined, you just need to type the no. of participants and countries. You cannot and should not edit other cells.
138	The budget calculator is for defining budget per WP. How should budget be distributed per partner?	Yes, the budget per partner is to be included in the Part A, the budget per WP=event, is to be included in the calculator. The totals should match. It is up to the consoritum to decide on the distribution of the lump sums per partner organisation. A lump sum can be split between several partners (by %, for exemple) or can be attributed only to one organisation.
139	**Mandatory Annexes to the application**	

140	For the online portal, could you please confirm whether or not an applicant needs to submit the Child protection policy, and list of previous projects?	The list of previous projects is mandatory. The child protection policy is required only for the beneficiaries which will have as target group (also) children, who will implement activities involving children.
141	List of previous projects is compulsory? The call says yes, but the online form has it in green. Should we upload separately online?	Yes, please upload the list of previous projects, this is compulsory.
142	I also would like to know if the child protection policy, list of previous projects and other annexes are mandatory.	Please see above.
143	what about letters of support ? needed?	These are not mandatory.
144	**Reporting**	
145	What are the reporting requirement to assess cost eligibility?	Please refer to the answer below.
146	Which evidence for the participants' numbers is needed with regard to online events?	Please see above. The following evidences should be kept for events: registration tools verifiable attendance list with relevant contact details (including the countries of residence) feedback forms from participants email evidence of invitations and acceptance to attend etc. a print screen with the faces and names of the participants (faces should be blurred for data protection), photos from the in-situ event, etc.
147	The reporting will be at project level or at partner level?	The reporting is at the project level, at the same time (being a 'multi-beneficiary' grant) the lead beneficiary of certain deliverables will upload these on the portal. The financial statements are also individually submitted by project partners. The technical report and lump sum sheet with no. of actual participants are submitted from the part of the whole consortium.

148	Can you say something about reporting after events, is it based on signatures, pictures or by other means?	The reporting will be carried out in 2 stages: uploading deliverables for EACEA's review (evidences of carried out activities, these can be reports, pictures, etc.) and on the website of the beneficiaries and submission of the Final Report (technical description of implemented activities and individual financial statements by beneficiary) at the end of the project imlementation period. The organisations will have to keep evidences/supporting documents to prove the number of participants and countries of the lump sums (in case of a check or an audit).
149	Is there any need to document own costs for events (other than invoices for the max 30% contracted services of course)?	Please refer to the model grant agreement, section 20.1 Keeping records. If requested to do so in the context of the checks or audits, the organisation must be able to provide adequate supporting documents/evidences to prove the numbers declared (number of countries and participants) and the proper implementation of the activities.
150	**Starting date**	
151	The project can start after the contract signature (July-Oct). Can the project however start in July, although the contract will be signed in Oct 2022?	Normally the starting date will be after grant signature. Retroactive application can be granted exceptionally for duly justified reasons — but never earlier than the proposal submission date.
152	**Target groups**	
153	Regarding target groups: can children age 11 to 18 be the target group for this call (focus: disinformation & media literacy)? Thank you for your answer	Yes, children can participate in project activities. The project partners who will work with children will have to ensure they adopted a Child Protection Policy.
154	**the Portal**	
155	How can I add a new mail on fundings & tender portal related to an Ngo profile already existing?	You can add a new "role" by following the guidelines in the Online Manual
156	**Political interests**	
157	According to the call, pag. 7, "Activities should be independent from political interests". What does it mean? May I invite political staff to the events?	Project activities have to be independent from political interests, this is the spirit of the call. The project will be assessed also taking into account this aspect. Having said that, all citizens (from eligible countries) can participate or be involved in the different project activities.
158	**Miscelanious**	

159	What is the deadline for establishing national contact points in member states?	There is no specific deadline for the establishment of CERV National Contact Points. It depends on the members states. Of course, the sooner the contact point is designated, the better for all stakeholders.
160	Is there gonna be an Online Info Session for the CERV Call for proposals to promote gender equality (CERV-2022-GE) too?	Please refer to the call page on the Funding and Tender Opportunities Portal
161	Any idea when the CERV-EQUAL call results will be published on the funding & tenders platform?	Please refer to the call page on the Funding and Tender Opportunities Portal
162	How about answering the questions here in slidi?	Thank you for your feedback which will be taken into consideration for future events.
163	For new comers it would be great to add some examples to certain explanations	Thank you for your feedback which will be taken into consideration for future events.
164	Are virtual activites included in twinning funding?	For the types of activities of the Twon Twinning Call, please refer to the Call document published in the F&T portal.